



**GOLETA CEMETERY DISTRICT
BOARD MEETING AGENDA**

Regular Meeting of the Board of Trustees

Tuesday, April 14, 2020; 4:00 PM

District Office – 44 S. San Antonio Rd.; Santa Barbara, CA

Phone: 805-967-3608; Fax: 805-964-8268; Email: info@GoletaCemetery.com

- 1. Welcome to all present**
- 2. Roll Call**
- 3. Public Comment time**
During Public Comment Time any member of the public may address the Board on any item within the District's jurisdiction for no more than (5) five minutes. The Board will take no action on any non-agenda item, except as provided by law.
- 4. Adoption of the Agenda**
- 5. Correspondence / Information for the Board**
Trustees
District Manager
- 6. Approve Draft Meeting Notes of March 10, 2020 Regular Board Meeting**
- 7. Reports: District General Manager / District Accountant**
 - a. Services for March: 8 (4 Casket / 4 Cremation)
2020 thru March: 29 (16 Casket / 13 Cremation); 2019: 26 (15 / 11)
 - b. Presentation of District's Financials by Carrie Troup, CPA
 1. March Monthly Financial Report.

Action Items (The Board will discuss & may take action on the following items)

- 8. Old Business**
 - a. Review and adopt "General Manager Succession Guidelines".
 - b. Review and adopt updated General Manager Job Description.
 - c. General Manager's Employment Agreement Extension.
 - d. North fence replacement & abandoned road removal project.
- 9. New Business**
 - a. FY 2018/2019 Audited Financial Report.
 - b. LAFCO Board election.
 - c. District accountant Carrie Troup request for Board consideration of a fee adjustment.
 - d. GM recommended "Cost of Living" pay increase of 3.4% for grounds staff, effective July 1.
 - e. GM recommended changes to District fees and charges, effective July 1.
 - f. District operations & premises liability insurance July 1 renewal.
- 10. Items for next regular meeting Agenda – scheduled for June 9, 2020.**
 - a. Cloud based data backup system.
 - b. Operations Budget for FY July 1, 2020 – June 30, 2021.
- 11. Adjourn meeting.**

Persons with a disability who require any disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the meeting are asked to contact the District General Manager at least three (3) days prior to the meeting by telephone, fax or email, listed above. Any public records which are distributed less than 72 hours prior to this meeting to all, or a majority of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at the District office, listed above. This agenda was posted at the Cemetery main gate and on the District website the Friday prior to the meeting.