



**GOLETA CEMETERY DISTRICT**  
**BOARD MEETING AGENDA**

Regular Meeting of the Board of Trustees  
Tuesday, November 13, 2012; 4:00 PM

District Office – 44 S. San Antonio Rd.; Santa Barbara, CA  
Phone: 805-967-3608; Fax: 805-964-8268

**1. Welcome to all present**

**2. Roll Call**

**3. Public Comment time**

During Public Comment Time any member of the public may address the Board on any item within the District's jurisdiction for no more than (5) five minutes. The Board will take no action on any non-agenda item, except as provided by law.

**4. Adoption of the Agenda**

**5. Correspondence / Information for the Board**

Trustees

District Manager

**6. Approve Draft Meeting Notes of October 9, 2012 Regular Meeting**

**7. Reports: District General Manager / District Accountant**

a. Services for October: 7 (7 Full / 0 Cremation)

YTD: 94 (48 Full / 46 Cremation); 2011 YTD: 85 (53 F / 32 C)

b. C.A.P.C. Education Seminar, October 12 & 13.

c. Presentation of District's Financials by Carrie Troup, CPA

1. Monthly Financial Report.

**Action Items** (The Board will discuss & may take action on the following items)

**8. Old Business**

a. "Building Project" -  
Report on progress to date.

**9. New Business**

a. Establish residence/office Landscape Committee.

Recommend Trustee McClure and General Manager.

b. General Manager evaluation.

Determine format, procedure and timing.

c. Review of District's Municipal Service Review (Sphere of Influence), and preparation for next review, with Craig Geyer, Special District representative to LAFCO.

d. "Building Project" -

Change Order #4 (\$12,696.00); additional electrical and data input to office; additional HVAC unit in office; Bruce Giffin and Derek Shue; Giffin and Crane.

**10. Items for Agenda; next regular meeting scheduled for December 11, 2012.**

**11. Adjourn meeting.**

Persons with a disability who require any disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the meeting are asked to contact the District General Manager at least three (3) days prior to the meeting by telephone or fax; listed above. Any public records which are distributed less than 72 hours prior to this meeting to all, or a majority of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at the District office, listed above. This agenda was posted at the District main gate and on the District website the Friday prior to the meeting.