



# GOLETA CEMETERY DISTRICT

## BOARD MEETING AGENDA

Regular Meeting of the Board of Trustees

Tuesday, December 13, 2022 / 4:00 pm

District Office – 44 S. San Antonio Rd.; Santa Barbara, CA

Phone: 805-967-3608; Fax: 805-964-8268; Email: [info@GoletaCemetery.com](mailto:info@GoletaCemetery.com)

1. **Welcome to all present**
2. **Roll Call**
3. **Public Comment time**  
During Public Comment Time any member of the public may address the Board on any item within the District's jurisdiction for no more than (5) five minutes. The Board will take no action on any non-agenda item, except as provided by law.
4. **Adoption of the Agenda**
5. **Correspondence / Information for the Board**  
Trustees  
District Manager
6. **Approve Draft Meeting Notes of November 15, 2022, Regular Board Meeting**
7. **Reports: District General Manager / District Accountant**
  - a. Services for November: 10 (5 Casket / 5 Cremation)  
2022 thru November: 115 (55 Casket / 60 Cremation); 2021: 118 (57 / 61)
  - b. Presentation of District's Financials by Carrie Troup, CPA
    1. November Monthly Financial Report.

**Action Items** (The Board will discuss & may act on the following items.)

8. **Old Business**  
Progress report on Roadway Project bid from Schipper Construction.
9. **New Business**
  - a. Update on Board Member terms and required professional training.
  - b. Selection of Board Officers for 2023.
  - c. Set regular meeting calendar for 2023. GM recommends –  
January 10, March 14, April 11, June 13, August 8, September 12, November 14,  
December 12. (No regular meetings in February, May, July, and October)  
All meetings are to be held in District office and start @ 4:00 PM.
  - d. District Accountant, Carrie Troup's request for a new Services Agreement with the District.
10. **Closed Session: Public Employee Performance Evaluation**  
Title: District General Manager; per Government Code Section 54957.
11. **Items for next regular meeting Agenda – scheduled for January 10, 2023.**
  - a. Roadway Project bid from Schipper Construction.
  - b. GM to update Board on available inventory of Plots/Niches.
12. **Adjourn meeting.**

Persons with a disability who require any disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the meeting are asked to contact the District General Manager at least three (3) days prior to the meeting by telephone, fax or email, listed above. Any public records which are distributed less than 72 hours prior to this meeting to all, or a majority of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at the District office, listed above. This agenda was posted at the Cemetery main gate and on the District website the Friday prior to the meeting.