



GOLETA CEMETERY DISTRICT

Minutes of a Regular Meeting held January 8, 2013

A Regular Meeting of the Board of Trustees of the Goleta Cemetery District was held at 4:00 PM, January 8, 2013, at the regular meeting place, Goleta Cemetery District Office, 44 S. San Antonio Road; Santa Barbara, California.

Present:

Terry Dressler, Board Chairman
Charles McClure, Board Vice-Chairman
Claudia Chyla, Board Secretary
Rick Bower, SDA, District General Manager
Carrie Troup, CPA, District Accountant
Bruce Giffin, Giffin and Crane General Contractors, Inc.
Derek Shue, Giffin and Crane General Contractors, Inc.

Business:

1. Meeting called to order by Chairman Dressler @ 4:00 pm. Welcome to all present.

2. Roll Call

Terry Dressler, Board Chairman - Present
Charles McClure, Board Vice-Chairman - Present
Claudia Chyla, Board Secretary – Present

3. Public Comment: There was no public comment.

4. Adoption of Agenda: The Board unanimously adopted the agenda.

5. Correspondence / Information for Board

There was no correspondence / information for the Board.

6. Approve Draft Meeting Notes:

The Board approved draft meeting notes of December 13, 2012 regular meeting. Motion by Chyla, second by McClure, all ayes, motion carried.

7. Reports - District General Manager and District Accountant:

- a. Services for Dec: 10 (7 Full /3 Cremation)
CY 2012: 111 (61 Full/50 Cremation); CY 2011: 107 (65 F/ 42 C)
- b. Presentation of District's Financial Statements by Carrie Troup, CPA
 - a. Monthly Financial Report

- c. The General Manager presented the Ad-Hoc (Landscape) Committee reports regarding the Committee meetings on December 20, 2012 & January 4, 2013.
- d. The Chairman advised the Board he had met with the General Manager, per Board direction, regarding his performance evaluation.

Action Items (The Board will discuss and may take action on the following items):

8. Old Business

- a. Derek Shue of Giffin and Crane General Contractors Inc. reported on the progress to date of the "Building Project". The project walk-thru was deferred to the end of the meeting.

9. New Business

- a. The Board discussed the Board officers for 2013. Motion by Chyla, second by McClure, that the Board officers remain unchanged; all ayes, motion carried.
- b. The Board approved the regular meeting dates for 2013 as follows: January 8, March 12, April 9, May 14, June 11, July 9, August 13, September 10, October 8, November 12, December 10. No regular meeting in February due to the office remodel. Motion by McClure, second by Chyla, all ayes, motion carried.
- c. Bruce Giffin and Derek Shue discussed "Project" change order #5 (\$1,790.00); move heater registers (previously approved by GM); and change order #6 (\$3,177.00); install fiberglass mesh and base coat at main building. Motion by McClure, second by Chyla, to approve change order #6, all ayes, motion carried. Giffin and Shue escorted the Board on a project walk thru.

10. Next regular meeting is scheduled for March 12, 2013.

11. Adjournment:

The meeting was unanimously adjourned at 5:00 PM.

Respectfully submitted,

Rick Bower, SDA
Clerk of the Board
Goleta Cemetery District Board of Trustees