



GOLETA CEMETERY DISTRICT

Minutes of a Regular Meeting held January 8, 2019

A Regular Meeting of the Board of Trustees of the Goleta Cemetery District was held at 4:00 PM, January 8, 2019, at the regular meeting place, Goleta Cemetery District Office, 44 South San Antonio Road; Santa Barbara, California.

Present: Terry Dressler, Board Chairman
Claudia Chyla, Board Vice-Chairman
Charles McClure, Board Secretary
Rick Bower, SDA, District General Manager
Carrie Troup, CPA, District Accountant

Absent: None

Business:

1. Meeting called to order by Chairman Dressler @ 4:00 pm. Welcome to all present.

2. Roll Call

Terry Dressler, Board Chairman - Present
Claudia Chyla, Board Vice-Chairman - Present
Charles McClure, Board Secretary - Present

3. Public Comment: None

4. Adoption of Agenda:

The Board adopted the agenda as presented. Motion by Mr. McClure, Second by Ms. Chyla
Ayes: McClure, Chyla, Dressler. Motion carried.

5. Correspondence / Information for Board:

The District Manager reported that the 2017/18 Audited Financial Report is still in progress.

6. Approve Draft Meeting Notes:

The Board approved the draft meeting notes of the December 11, 2018 regular Meeting. Motion by Mr. McClure, Second by Ms. Chyla. Ayes: McClure, Chyla, Dressler. Motion carried.

7. Reports - District General Manager and District Accountant :

- a. Services for December: 3 (1 Casket / 2 Cremation)
2018: 109 (58 Casket /51 Cremation); 2017 YTD: 118 (62 /56); 2016 YTD: 133 (74/59)
- b. Presentation of District's December Monthly Financial Reports by Carrie Troup, CPA

Action Items (The Board will discuss and may take action on the following items):

8. Old Business

None

9. New Business

- a. The General Manager reviewed the current inventory of available plots and niches: 1,308 casket plots, 253 cremation plots, and 276 niches; and reported on the historical average of plots and niches used annually.
- b. The General Manager presented, and the Board reviewed the bids for Phase 2 of the Road Improvement Project. The Board selected Challenge Asphalt and approved a 15% contingency. Motion by Mr. McClure, Second by Ms. Chyla. Ayes: McClure, Chyla, Dressler. Motion carried.

10. Next regular meeting – Scheduled for March 12, 2019

Items for next regular meeting agenda:

- a. Audited Financial Report for FY 2017 / 2018

11. Adjournment:

The meeting was adjourned @ 4:22 p.m.

Respectfully submitted,

Rick Bower, SDA
Clerk of the Board
Goleta Cemetery District Board of Trustees