



## GOLETA CEMETERY DISTRICT

### Minutes of a Regular Meeting held January 9, 2018

A Regular Meeting of the Board of Trustees of the Goleta Cemetery District was held at 4:00 PM, January 9, 2018, at the regular meeting place, Goleta Cemetery District Office, 44 South San Antonio Road; Santa Barbara, California.

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Present: Charles McClure, Board Chairman  
Terry Dressler, Board Vice-Chairman  
Claudia Chyla, Board Secretary  
Rick Bower, SDA, District General Manager  
Carrie Troup, CPA, District Accountant

Absent: None

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#### Business:

**1. Meeting called to order by Chairman McClure @ 4:03 pm. Welcome to all present.**

**2. Roll Call**

Charles McClure, Board Chairman – Present  
Terry Dressler, Board Vice-Chairman - Present  
Claudia Chyla, Board Secretary – Present

**3. Public Comment:** There was no public comment.

**4. Adoption of Agenda:**

The Board adopted the agenda as presented. Motion by Mr. Dressler, Second by Ms. Chyla  
Ayes: Dressler, McClure, Chyla. Motion carried.

**5. Correspondence / Information for Board:**

District Manager Bower reported:

1. He has received his evaluation compilation from the Board Chairman.
2. The 2017/18 Form 700's will be due soon.
3. The date of the next monthly meeting of the Santa Barbara County chapter of the CA Special District Association.

**6. Approve Draft Meeting Notes:**

The Board approved the draft meeting notes of the December 12, 2017 regular Meeting. Motion by Mr. Dressler, Second by Ms. Chyla. Ayes: Dressler, Chyla, McClure. Motion carried.

**7. Reports - District General Manager and District Accountant:**

- a. Services for December: 11 (8 Full / 3 Cremation)  
2017: 117 (62 Full /55 Cremation); 2016: 133 (74 Full / 59 Cremation)
- b. Presentation of District's December Monthly Financial Reports by Carrie Troup, CPA

**Action Items** (The Board will discuss and may take action on the following items):

**8. Old Business**

- a. The General Manager reported the Service Building Project had been completed.
- b. The Board discussed the District Roadways Improvement/Repair Project.
- c. The General Manager gave an update on the property for sale adjacent to grounds.

**9. New Business**

- a. The Board reviewed and discussed the 2016/2017 "clean-opinion" Audited Financial Report with the District accountant.
- b. The General Manager reviewed the current inventory of available plots and niches with the Board. The annual sales averaged over the last 4 years were 70 casket plots, 12 cremation plots, 18 niches. Current inventory is 1,379 casket plots, 321 cremation plots, 288 niches in the developed area of the cemetery. The General Manager discussed future burial trends with the Board.

**10. Next regular meeting – Scheduled for March 13, 2018**

**Items for next meeting agenda:**

- a. New service building tour
- b. Discuss roadway options with Mike Gones, District Engineer

**11. Adjournment:**

The meeting was adjourned @ 4:53 p.m.

Respectfully submitted,

Rick Bower, SDA  
Clerk of the Board  
Goleta Cemetery District Board of Trustees