



## GOLETA CEMETERY DISTRICT

### Minutes of a Regular Meeting held January 10, 2017

A Regular Meeting of the Board of Trustees of the Goleta Cemetery District was held at 4:00 PM, January 10, 2017, at the regular meeting place, Goleta Cemetery District Office, 44 South San Antonio Road; Santa Barbara, California.

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Present: Charles McClure, Board Chairman  
Terry Dressler, Board Vice-Chairman  
Claudia Chyla, Board Secretary  
Rick Bower, SDA, District General Manager  
Carrie Troup, CPA, District Accountant

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#### Business:

**1. Meeting called to order by Chairman McClure @ 4:00 pm. Welcome to all present.**

**2. Roll Call**

Charles McClure, Board Chairman – Present  
Terry Dressler, Board Vice-Chairman - Present  
Claudia Chyla, Board Secretary – Present

**3. Public Comment:** There was no public comment.

**4. Adoption of Agenda:**

The Board adopted the agenda as presented. Motion by Mr. Dressler, Second by Ms. Chyla.  
Ayes: McClure, Chyla, Dressler. Motion carried.

**5. Correspondence / Information for Board:**

Trustee Dressler noted that he contacted Third District Supervisor Hartman and indicated he would like to continue as a Board member.

The District Manager advised he had contacted the Clerk of the Board of Supervisors and indicated that the (2) Board Members with expiring terms are interested in continuing to serve the District as Trustees.

The District G.M. reported that he received a subpoena for cemetery records regarding a recent interment, and upon checking with counsel would comply in the manner requested by the subpoena.

**6. Approve Draft Meeting Notes:**

The Board approved the draft meeting notes of the December 13, 2016 regular Meeting. Motion by Mr. Dressler, Second by Ms. Chyla. Ayes: McClure, Chyla, Dressler. Motion carried.

**7. Reports - District General Manager and District Accountant:**

- a. Services for December: 11 (4 Full /7 Cremation)  
YTD: 133 (74 Full /59 Cremation); 2015 YTD: 104 (42 Full/ 62 Cremation)
- b. Presentation of District's Monthly Financial Statements by Carrie Troup, CPA

**Action Items** (The Board will discuss and may take action on the following items):

**8. Old Business**

General Manager gave a progress report on permit status for service building project.

**9. New Business**

- a. The Board reviewed the 2015-2016 audited financial report with District Accountant.
- b. General Manager reviewed current inventory of available plots/niches. There are approximately 1,400 casket plots available for sale, excluding the un-developed area. There are 276 niches available. There are approximately 350 cremation plots available.

**10. Next regular meeting – Scheduled for March 14, 2017**  
**Items for next meeting agenda:**

- a. Renewal of General Manager's expiring employment agreement with District.

**11. Adjournment:**

The meeting was adjourned @ 4:44 p.m.

Respectfully submitted,

Rick Bower, SDA  
Clerk of the Board  
Goleta Cemetery District Board of Trustees