



GOLETA CEMETERY DISTRICT

Minutes of a Regular Meeting held January 12, 2016

A Regular Meeting of the Board of Trustees of the Goleta Cemetery District was held at 4:00 PM, January 12, 2016, at the regular meeting place, Goleta Cemetery District Office, 44 South San Antonio Road; Santa Barbara, California.

Present: Charles McClure, Board Chairman
Terry Dressler, Board Vice-Chairman
Claudia Chyla, Board Secretary
Rick Bower, SDA, District General Manager
Carrie Troup, CPA, District Accountant

Business:

1. **Meeting called to order by Chairman McClure @ 4:00 pm. Welcome to all present.**

2. **Roll Call**

Charles McClure, Board Chairman – Present
Terry Dressler, Board Vice-Chairman - Present
Claudia Chyla, Board Secretary – Present

3. **Public Comment:** There was no public comment.

4. **Adoption of Agenda:**

The Board adopted the agenda as presented. Motion by Mr. Dressler, Second by Ms. Chyla.
Ayes: McClure, Dressler and Chyla. Motion carried.

5. **Correspondence / Information for Board**

Trustees: Ms. Chyla wished everyone a belated Merry Christmas and Happy New Year.
District Manager: Reported that he had received his finalized performance evaluation from Chairman McClure. He thanked the Board for the positive evaluation. He advised he had signed it to acknowledge receipt and placed it in his personnel file.

6. **Approve Draft Meeting Notes:**

The Board approved the draft meeting notes of December 8, 2015 regular Meeting.
Motion by Mr. Dressler, Second by Ms. Chyla. Ayes: McClure, Dressler, and Chyla.
Motion carried.

7. Reports - District General Manager and District Accountant:

- a. Services for December: 11 (4 Full / 7 Cremation)
CY 2015: 102 (43 Full / 59 Cremation); CY 2014: 119 (64 Full / 55 Cremation)
- b. Presentation of District's Monthly Financial Statements by Carrie Troup, CPA

Action Items (The Board will discuss and may take action on the following items):

8. Old Business

- a. The District General Manager gave a progress report on the Service Building Project.

9. New Business

- a. The Board selected from the current nominees from the Special Districts' Selection Committee a regular member and alternate member to 4 year Santa Barbara LAFCO terms; Craig Geyer as the Regular Member, and Judith Ishkain as the Alternate. In the same action the Board appointed Chairman McClure to represent the District at the January 25th meeting of the SBCSDA Selection Committee to cast the District's votes.
Motion by Mr. Dressler, second by Ms. Chyla, ayes: McClure, Dressler and Chlya. Motion carried.
- b. The GM discussed in detail his procedures, and the part time help used, regarding opening and closing the grounds, with related duties, and keeping the office open and functioning during normal hours when he is away. No action.

10. Next regular meeting agenda – Scheduled for February 9, 2016

11. Adjournment:

The meeting was adjourned @ 4:39 p.m.

Respectfully submitted,

Rick Bower, SDA
Clerk of the Board
Goleta Cemetery District Board of Trustees