

GOLETA CEMETERY DISTRICT

Minutes of the Regular Meeting held January 13, 2009

A regular meeting of the Board of Trustees of the Goleta Cemetery District was held at 4:00 PM, January 13, 2009 in the regular meeting place, Goleta Cemetery District Office, 44 South San Antonio Road; Santa Barbara, California.

Present: Craig Geyer, Board Chairman
Charles McClure, Trustee
Terry Dressler, Board Vice-Chairman
Rick Bower, District Manager
Carrie Troup, CPA, District Accountant
Maria S. Novatt, Deputy County Counsel, District Counsel
Danna McGrew, CPA, Bartlett, Pringle & Wolf, LLP
Tracey Solomon, Bartlett, Pringle & Wolf, LLP

Business:

1. Welcome to all present

2. Roll Call

Craig Geyer, Board Chairman - Present
Terry Dressler, Board Vice Chairman- Present
Charles McClure, Secretary - Present

3. Public Comment: None.

4. Adoption of Agenda: The agenda was adopted as presented. Motion by McClure, Second by Dressler, all ayes, motion carried.

5. Correspondence / Information for Board

District Manager shared a letter of appreciation from a family.

6. Approve Minutes of Regular Meeting: The minutes of the regular meeting held December 9, 2008 were approved. Motion by McClure, Second by Dressler, ayes: McClure and Geyer; abstain: Dressler. Motion carried.

7. Reports, District General Manager and District Accountant:

- a. Manager reported on services for the month of December: 7 (7 Full / 0 Cremations), and years 2008: 104 (61 Full / 43 Cremations) and 2007: 93 (59 Full / 34 Cremations).
- b. The Board discussed the A.R.B. decision on Retaining/Screen Wall project. The credit card program was discussed.
- c. The District Manager reported, as per the Employee Handbook, he has sold back to the District 126 hours of excessive accrued unused vacation time.
- d. District Accountant, Carrie Troup, CPA, presented the monthly financial report.

Action Items (The Board will discuss and may take action on the following items)

8. Old Business

- a. The election of Board Officers for 2009:
 - Geyer was elected Board Chairman. Motion by Dressler, second by McClure. All ayes, motion carried.
 - Dressler was elected Vice Chairman. Motion by McClure, second by Geyer. All ayes, motion carried.
 - McClure was elected Secretary. Motion by Dressler, second by Geyer. All ayes, motions carried.
- b. The Board approved the letter to counsel requesting legal services regarding easements granted to Goleta Water District. Motion by Dressler, second by Geyer. All ayes, motion carried.
- c. The Board approved the District Smoking Policy Resolution, (#09-01). Motion by Dressler, second by McClure. All ayes, motion carried.
- d. The Board approved the revised Employee Handbook. Motion by Dressler, second by McClure. All ayes, motion carried.

9. New Business

- a. The Board approved the “clean opinion” Audit Report as presented by Danna McGrew & Tracey Solomon of Bartlett, Pringle & Wolf, LLP. Motion by Dressler, second by McClure. All ayes, motion carried.

10. Items for next regular meeting agenda – Scheduled for Feb. 10, 2009.

- a. Credit card usage fee.

11. Adjournment: Meeting was adjourned at 5:05 PM until the next regularly scheduled meeting to be held on February 10, 2009 in the District office.

Respectfully submitted,

Rick Bower
Clerk of the Board
Goleta Cemetery District, Board of Trustees