



## GOLETA CEMETERY DISTRICT

### Minutes of a Regular Meeting held March 8, 2016

A Regular Meeting of the Board of Trustees of the Goleta Cemetery District was held at 4:00 PM, March 8, 2016, at the regular meeting place, Goleta Cemetery District Office, 44 S. San Antonio Road; Santa Barbara, California.

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Present: Charles McClure, Board Chairman  
Terry Dressler, Board Vice-Chairman  
Claudia Chyla, Board Secretary  
Rick Bower, SDA, District General Manager  
Carrie Troup, CPA, District Accountant  
Hugh Twibell, Architect, Service Building Project

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#### Business:

1. **Meeting called to order by Chairman McClure @ 4:00 pm. Welcome to all present.**

2. **Roll Call**

Charles McClure, Board Chairman – Present  
Terry Dressler, Board Vice-Chairman - Present  
Claudia Chyla, Board Secretary – Present

3. **Public Comment:** There was no public comment.

4. **Adoption of Agenda:**

The Board adopted the agenda as presented. Motion by Mr. Dressler, Second by Ms. Chyla.  
Ayes: McClure, Dressler and Chyla. Motion carried.

5. **Correspondence / Information for Board**

Trustees:

- a. Ms. Chyla discussed the funeral service she attended at Lompoc Evergreen Cemetery.

District Manager:

- b. Thanked the board for completing and submitting the Form 700's.
- c. Reported on the online training source provided by District insurance carrier for required ethics and harassment training  
Handout: online training instructions

**6. Approve Draft Meeting Notes:**

The Board approved the draft meeting notes of February 9, 2016 regular Meeting. Motion by Mr. Dressler, Second by Ms. Chyla. Ayes: McClure, Dressler and Chyla. Motion carried.

**7. Reports - District General Manager and District Accountant:**

- a. Services for February: 11 (7 Full /4 Cremation)  
YTD: 20 (13 Full /7 Cremation); 2015 YTD: 10 (4 Full/ 6 Cremation)
- b. Presentation of District's Monthly Financial Statements by Carrie Troup, CPA

**Action Items** (The Board will discuss and may take action on the following items):

**8. Old Business**

- a. Hugh Twibell, Architect, reported on the status of and progress to date of the service building project.

**9. New Business**

- a. Craig Geyer, regular Board member of and Special District representative to LAFCO, reported on the LAFCO request for the District to review and update as applicable its sphere of influence and information on current municipal service review. After discussion the Board directed the General Manager to:
  - 1) Request an extension from LAFCO to further review the Sphere of Influence issue and information on current municipal review;
  - 2) Meet with the Carpinteria Cemetery District General Manager to discuss the sphere of influence issue for both Districts in regards to the area of the city of Santa Barbara not within a cemetery district.Motion by Mr. Dressler, second by Ms.Chyla, ayes: McClure, Dressler and Chyla. Motion carried.

**10. Next regular meeting agenda – Scheduled for April 12, 2016**

**11. Adjournment:**

The meeting was adjourned @ 5:04 p.m.

Respectfully submitted,

Rick Bower, SDA  
Clerk of the Board  
Goleta Cemetery District Board of Trustees