



GOLETA CEMETERY DISTRICT

Minutes of a Regular Meeting

A Regular Meeting of the Board of Trustees of the Goleta Cemetery District was held:

March 10, 2020 at 4:00 pm

Goleta Cemetery District Office
44 S. San Antonio Rd., Santa Barbara, CA 93110

Present: Terry Dressler, Board Chairman
Claudia Chyla, Board Vice-Chairman
Gene Geller, Trustee
Rick Bower, SDA, District General Manager
Carrie Troup, CPA, District Accountant

Absent: None

Business:

1. Meeting called to order @ 4:00 pm. Welcome to all present.

2. Roll Call

Terry Dressler, Board Chairman – Present
Claudia Chyla, Board Vice-Chairman – Present
Gene Geller, Trustee – Present

3. Public Comment: None

4. Adoption of Agenda:

The Board adopted the agenda as presented. Motion by Ms. Chyla, Second by Mr. Geller.
Ayes: Geller, Chyla, Dressler. Motion carried.

5. Correspondence / Information for Board:

The District Manager discussed the Form 700 Conflict of Interest requirements.
The District Manager reported on the completed drainage repairs.
The District Manager reported on the CAPC Conference he and Trustees Geller and Chyla attended last month. Topics discussed:

- Hiring/Firing
- Ethics Training
- Trustee compensation alternatives
- Reported on his being named Cemeterian of the Year by CAPC

6. Approve Draft Meeting Notes:

The Board approved the draft meeting notes of the January 14, 2020 regular meeting.
Motion by Ms. Chyla, Second by Mr. Geller. Ayes: Geller, Chyla, Dressler. Motion carried.

7. Reports – District General Manager and District Accountant:

- a. Services for January: 11 (6 Casket / 5 Cremation)
Services for February: 10 (6 Casket / 4 Cremation)
2020 thru February: 21 (12 Casket /9 Cremation); 2019: 16 (8/8)
- b. Presentation of District's January & February Monthly Financial Report by Carrie Troup, CPA

Action Items (The Board will discuss and may take action on the following items):

8. Old Business

- a. The Board discussed the draft "Management Succession Guidelines" and will review for adoption during the next regular Board meeting.
- b. The Board discussed the alternative to current trustee compensation procedure. District Manager Bower reported on his meeting with County Counsel Mike Munoz regarding the trustee compensation procedure. Mr. Munoz recommended payment by stipend to be reported annually with a Form 1099. The Board approved to accept compensation as a stipend reported on Form 1099. Motion by Mr. Geller, Second by Ms. Chyla. Ayes: Geller, Chyla, Dressler. Motion carried.

9. New Business

- a. The District Manager reported on the north fence replacement and abandoned road removal project.
- b. The District Manager presented the revised General Manager job description and will review again during the next regular Board meeting.
- c. The District Manager requested, per contract, an evaluation of current salary and Board consideration of salary increase. He also requested consideration of a contract extension. The Board discussed and approved an increase to \$120,000 annually. Motion by Mr. Geller, Second by Mr. Dressler. Ayes: Geller, Dressler. Absent for vote: Chyla. Motion carried. The Board Chairman will sign a minute order and will review a 4-year contract extension during the next Board meeting.

10. Items for next regular meeting agenda – scheduled for April 14, 2020:

- a. FY 2018/2019 Audited Financial Report
- b. LAFCO Board election
- c. Cloud storage

11. Adjournment:

The meeting was adjourned @ 5:09 p.m.

Respectfully submitted,

Rick Bower, SDA, Clerk of the Board
Goleta Cemetery District Board of Trustees