



# GOLETA CEMETERY DISTRICT

## Minutes of a Regular Meeting

A Regular Meeting of the Board of Trustees of the Goleta Cemetery District was held

**March 11, 2025, at 4:00 pm**

Goleta Cemetery District Office  
44 S. San Antonio Rd., Santa Barbara, CA 93110

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**Present:** Terry Dressler, Board Chairman  
Gene Geller, Board Vice-Chairman  
Claudia Chyla, Board Secretary  
Rick Bower, District General Manager  
Carrie Troup, CPA, District Accountant

**Absent:** None

**1. Meeting called to order @ 4:00 pm. Welcome to all present.**

**2. Roll Call**

Terry Dressler, Board Chairman – Present  
Gene Geller, Board Vice-Chairman – Present  
Claudia Chyla, Board Secretary – Present

**3. Public Comment:** None

**4. Adoption of Agenda:**

The Board adopted the agenda as presented. Motion by Mr. Geller, second by Ms. Chyla.  
Ayes: Chyla, Dressler, Geller. Motion carried.

**5. Correspondence / Information for Board:**

Trustees – None.  
District Manager Bower – Reported on the Memorial Day Program.

**6. Approve Draft Meeting Notes of Notes of January 14, 2025, Regular Board Meeting:**

The Board adopted the meeting notes as presented. Motion by Mr. Geller, second by Ms. Chyla. Ayes: Chyla, Dressler, Geller. Motion carried.

**7. Reports: District General Manager and District Accountant:**

- a. Services for January: 12 (6 Casket / 6 Cremation)  
Services for February: 11 (5 Casket / 6 Cremations)  
2025 Thru February: 23 (11 Casket / 12 Cremation); 2024: 24 (11 / 13)
- b. Presentation of District's January & February financial report by Carrie Troup, CPA

**Action Items** (The Board will discuss and may take action on the following items):

**8. Old Business:**

- a. None

**9. New Business:**

- a. District Accountant reviewed and presented the FY 2023-2024 “clean opinion” audited Financial Report.
- b. The Board approved of the Letter of Understanding from Moss, Levy & Hartzheim, LLP, Certified Public Accountants for annual services for fiscal year ending June 2025. Motion by Mr. Geller, second by Ms. Chyla. Ayes: Chyla, Dressler, Geller. Motion carried.
- c. General Manager Bower updated the Board on the Master Plan Project. He presented a draft prepared by RJM.
- d. The Board reviewed General Manager’s current 4-year contract. The Board approved of a 3.3% “Cost of Living” salary increase to match the 12-month percentage change for this area published by BLS, as of January 2025; to be effective with the pay period beginning March 16. Motion by Ms. Chyla, second by Mr. Geller. Ayes: Chyla, Dressler, Geller. Motion carried.

**10. Items for next regular meeting Agenda – scheduled for April 8, 2025:**

- a. “Cost of Living” pay increase for grounds staff, effective July 1.
- b. Recommended changes to District fees and charges, effective July 1.

**11. Adjournment:**

The meeting was adjourned at 4:45 pm. Motion by Mr. Dressler, second by Ms. Chyla. Ayes: Chyla, Dressler, Geller. Motion carried.

Respectfully submitted,  
Rick Bower, Clerk of the Board  
Goleta Cemetery District Board of Trustees