



GOLETA CEMETERY DISTRICT

Minutes of a Regular Meeting held March 14, 2017

A Regular Meeting of the Board of Trustees of the Goleta Cemetery District was held at 4:00 PM, March 14, 2017, at the regular meeting place, Goleta Cemetery District Office, 44 South San Antonio Road; Santa Barbara, California.

Present: Charles McClure, Board Chairman
Terry Dressler, Board Vice-Chairman
Claudia Chyla, Board Secretary
Rick Bower, SDA, District General Manager

Business:

1. **Meeting called to order by Chairman McClure @ 4:00 pm. Welcome to all present.**

2. **Roll Call**

Charles McClure, Board Chairman – Present
Terry Dressler, Board Vice-Chairman - Present
Claudia Chyla, Board Secretary – Present

3. **Public Comment:** There was no public comment.

4. **Adoption of Agenda:**

The Board adopted the agenda as presented. Motion by Mr. Dressler, Second by Ms. Chyla.
Ayes: McClure, Chyla, Dressler. Motion carried.

5. **Correspondence / Information for Board:**

Trustee Chyla reported she had a meeting with Supervisor Wolf regarding her reappointment to the Board, and was advised by the Supervisor that she would recommend reappointment.

Trustee Dressler reported he had been in contact with Supervisor Hartman's office concerning his reappointment, and had been told to submit a resume, which he did. He has not heard back from the Supervisor's office.

District G.M. reported on his attendance with Trustee Chyla at the annual conference of the CA Association of Public Cemeteries, held in Oxnard.

District G.M. advised the Board of the conditions of the grounds after the recent heavy rains; and the need to replace the computer control panel on the pump after it had failed.

6. Approve Draft Meeting Notes:

The Board approved the draft meeting notes of the January 10, 2017 regular Meeting. Motion by Mr. Dressler, Second by Ms. Chyla. Ayes: McClure, Chyla, Dressler. Motion carried.

7. Reports - District General Manager:

- a. Services for January: 16 (10 Full / 6 Cremation)
Services for February: 9 (3 Full / 6 Cremation)
YTD: 25 (13 Full /12 Cremation); 2016 YTD: 19 (13 Full/ 6 Cremation)
- b. Presentation of District's January & February Monthly Financial Statements

Action Items (The Board will discuss and may take action on the following items):

8. Old Business

General Manager gave a progress report on permit status for service building project.

9. New Business

- a. General Manager updated the Board on the deteriorating condition of some areas of the District roadways, and informed the Board that he was in contact with Stantec Engineering regarding a proposal to have the roads evaluated for repair needs to bring to the next meeting.
- b. General Manager presented his proposal for a 4 year renewal to his current Employment Agreement with the District, expiring May 10. A motion was made by Mr. Dressler to accept and approve the proposed Agreement, with the addition of a statement in the Agreement stating, "The General Manager's Job Description, as per attached Appendix A, is hereby made a part of this Employment Agreement". Second by Ms. Chyla;. Ayes: McClure, Dressler, Chyla. Motion carried.

**10. Next regular meeting – Scheduled for May 9, 2017
Items for next meeting agenda:**

- a. Review and discuss District fee schedule for possible changes for FY 2017-2018.

11. Adjournment:

The meeting was adjourned @ 5:05 p.m.

Respectfully submitted,

Rick Bower, SDA
Clerk of the Board
Goleta Cemetery District Board of Trustees