



GOLETA CEMETERY DISTRICT

Minutes of a Regular Meeting held April 9, 2013

A Regular Meeting of the Board of Trustees of the Goleta Cemetery District was held at 4:00 PM, April 9, 2013, at the regular meeting place, Goleta Cemetery District Office, 44 South San Antonio Road; Santa Barbara, California.

Present: Terry Dressler, Board Chairman
Charles McClure, Board Vice-Chairman
Claudia Chyla, Board Secretary
Rick Bower, SDA, District General Manager
Carrie Troup, CPA, District Accountant

Business:

1. Meeting called to order by Chairman Dressler @ 4:00 pm. Welcome to all present.

2. Roll Call

Terry Dressler, Board Chairman - Present
Charles McClure, Board Vice-Chairman - Present
Claudia Chyla, Board Secretary - Present

3. **Public Comment:** There was no public comment.

4. **Adoption of Agenda:** The Board unanimously adopted the agenda.

5. Correspondence / Information for Board

The District Manager presented a Letter from Bruce Giffin of Giffin & Crane.
Handout: Santa Barbara County Chapter of the Special Districts Association upcoming meeting.

6. Approve Draft Meeting Notes:

The Board approved the draft meeting notes of the March 12, 2013 Regular Meeting. Motion by McClure, second by Dressler. Ayes: McClure, Dressler. Abstain: Chyla. Motion carried.

7. Reports - District General Manager and District Accountant:

- a. Services for March: 7 (5 Full /2 Cremation)
YTD: 32 (21 Full/11 Cremation); 2012 YTD: 30 (17 Full/ 13 Cremation)
- b. Presentation of District's Financial Statements by Carrie Troup, CPA
 - a. Monthly Financial Reports
- c. The District Manager discussed the upcoming Memorial Day Program.

Action Items (The Board will discuss and may take action on the following items):

8. Old Business

None

9. New Business

- a. The Board reviewed and discussed for approval the "Draft" extension of General Manager's Employment Agreement, expiring May 10, 2013. The Board approved the change of item 5b to: "accrual limit of 40 days (320 hours)". Motion by Chyla, second by McClure, all ayes, motion carried.
The Board approved the General Manger's employment agreement with the aforementioned change. Motion by McClure, second by Chyla, all ayes. Motion carried.
- b. The General Manager updated the Board on the progress of Landscape Project, and gave the Ad-Hoc Landscape Committee report.
- c. The Board selected United Seal Coating and Slurry Seal, Inc. for the roadway repairs and slurry seal project. Motion by McClure, second by Dressler. Ayes: McClure, Dressler. Abstain: Chyla. Motion carried.

10. Next regular meeting is scheduled for May 14, 2013.

Items for next agenda:

- LAFCO budget
- Landscaping
- Prevailing wage
- Copper cable

11. Adjournment:

The meeting was unanimously adjourned at 5:13 PM.

Respectfully submitted,

Rick Bower, SDA
Clerk of the Board
Goleta Cemetery District Board of Trustees