



GOLETA CEMETERY DISTRICT

Minutes of a Regular Meeting held April 14, 2015

A Regular Meeting of the Board of Trustees of the Goleta Cemetery District was held at 4:00 PM, April 14, 2015, at the regular meeting place, Goleta Cemetery District Office, 44 South San Antonio Road; Santa Barbara, California.

Present: Charles McClure, Board Chairman
Claudia Chyla, Board Secretary
Rick Bower, SDA, District General Manager
Carrie Troup, CPA, District Accountant
Hugh Twibell, District Architect on building project

Absent: Terry Dressler, Board Vice-Chairman

Business:

1. **Meeting called to order by Chairman McClure @ 4:00 pm. Welcome to all present.**

2. **Roll Call**

Charles McClure, Board Chairman – Present
Terry Dressler, Board Vice-Chairman - Absent
Claudia Chyla, Board Secretary – Present

3. **Public Comment:** There was no public comment

4. **Adoption of Agenda:**

The Board adopted the agenda as presented. Motion by Ms. Chyla, second by Mr. McClure.
Ayes: McClure and Chyla. Absent: Dressler, motion carried.

5. **Correspondence / Information for Board**

There was no correspondence for the Board.

6. **Approve Draft Meeting Notes:**

The Board approved the draft meeting notes of the March 10, 2015 regular meeting.
Motion by Ms. Chyla, second by Mr. McClure. Ayes: McClure and Chyla. Absent: Dressler,
motion carried.

7. Reports - District General Manager and District Accountant:

- a. The General Manager reported on the CA Assoc. of Public Cemeteries annual conference he attended in San Luis Obispo.
- b. Services for March: 9 (3 Full / 6 Cremation)
YTD: 19 (7 Full / 12 Cremation); 2014 YTD: 29 (21 Full / 8 Cremation)
- c. Presentation of District's Financial Statements by Carrie Troup, CPA

Action Items (The Board will discuss and may take action on the following items):

8. Old Business

- a. Architect Hugh Twibell presented a progress report of the maintenance building project.
- b. Concerns in regard to the easement granted to Goleta Water District were reviewed and discussed.

9. New Business

- a. The General Manager discussed a project to alter the entrance walkway to District office, and adjacent parking.

10. Items for next regular meeting agenda – Scheduled for May 12, 2015

- Front Entrance
- Building project

11. Adjournment:

The meeting was adjourned @ 5:25 p.m.

Respectfully submitted,

Rick Bower, SDA
Clerk of the Board
Goleta Cemetery District Board of Trustees