

## GOLETA CEMETERY DISTRICT

### Minutes of the Regular Meeting held May 10, 2011

A Regular Meeting of the Board of Trustees of the Goleta Cemetery District was held at 4:00 PM, May 10, 2011, at the regular meeting place, Goleta Cemetery District Office, 44 South San Antonio Road; Santa Barbara, California.

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Present: Terry Dressler, Board Chairman  
Charles McClure, Board Vice-Chairman  
Claudia Chyla, Board Secretary  
Rick Bower, SDA, District General Manager  
Carrie Troup, CPA, District Accountant  
Harry Fowler, Civil Engineer  
Tai Yeh, Architect

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Business:

**1. Meeting called to order by Chairman Dressler @ 4:00 pm. Welcome to all present.**

**2. Roll Call**

Terry Dressler, Board Chairman - Present  
Charles McClure, Board Vice-Chairman - Present  
Claudia Chyla, Board Secretary – Present

**3. Public Comment:**

No Public Comment

**4. Adoption of Agenda:** The Agenda was unanimously adopted.

**5. Correspondence / Information for Board**

No correspondence

**6. Approve Draft Meeting Notes:**

a. The Minutes of the regular meeting of April 12, 2011 were approved. Motion by Chyla, second by McClure, all ayes, motion carried.

**7. Reports - District General Manager and District Accountant:**

- a. Services for April: 9 (5 Full / 4 Cremation)  
YTD: 35 (22 Full/13 Cremation) 2010 YTD: 25 (18 F/ 7 C)
- b. The General Manager updated the board regarding the irrigation project.
- c. Progress on the cemetery brochure was reviewed.
- d. Presentation of District's Financial Statements by Carrie Troup, CPA
  - a. Monthly Financial Report

**Action Items** (The Board will discuss and may take action on the following items):

## **8. Old Business**

- a. Harry Fowler and Tai Yeh, a local architect hired to assist in appraising the condition of the residence and to make recommendations, presented information and their findings regarding the general overall deteriorating condition of the District residence, including water/drainage damage and resulting impact on the residence. It is their conclusion that the house be removed, the water/drainage issue be addressed by various methods and a house to be rebuilt at the same site. Mr. Fowler advised the Board this would require a zone change for the parcel containing the residence. It was also recommended that due to issues regarding the District office, primarily access for the public and more appropriate public meeting space, the office also be rebuilt in an area that would allow handicap accessibility and a more efficient design.

The Board discussed and approved further study and design with separating the District office from the residence. Motion by McClure, second by Chyla, all ayes, motion carried.

The Board approved the continuance of agenda items 9a. and 9b. for the next regular board meeting. Motion by McClure, second by Chyla, all ayes, motion carried.

## **9. Items for next regular meeting scheduled for June 14, 2011**

- 3% "cost of living" wage increase for District staff effective July 1, 2011
- Adjustment to District fees and charges effective July 1, 2011
- Livability of District residence due to mold.

## **10. Adjournment:**

Meeting was adjourned at 5:10 PM.

Respectfully submitted,

Rick Bower, SDA  
Clerk of the Board  
Goleta Cemetery District Board of Trustees