



GOLETA CEMETERY DISTRICT

Minutes of a Regular Meeting held May 14, 2019

A Regular Meeting of the Board of Trustees of the Goleta Cemetery District was held at 4:00 PM, May 14, 2019, at the regular meeting place, Goleta Cemetery District Office, 44 South San Antonio Road; Santa Barbara, California.

Present: Terry Dressler, Board Chairman
Claudia Chyla, Board Vice-Chairman
Charles McClure, Board Secretary
Rick Bower, SDA, District General Manager
Carrie Troup, CPA, District Accountant

Absent: None

Business:

1. Meeting called to order @ 4:00 pm. Welcome to all present.

2. Roll Call

Terry Dressler, Board Chairman - Present
Claudia Chyla, Board Vice-Chairman - Present
Charles McClure, Board Secretary - Present

3. Public Comment: None

4. Adoption of Agenda:

The Board adopted the agenda as updated. Motion by Mr. McClure, Second by Ms. Chyla
Ayes: McClure, Chyla, Dressler. Motion carried.

5. Correspondence / Information for Board:

The District Manager reported on the upcoming Memorial Day preparations.

6. Approve Draft Meeting Notes:

The Board approved the draft meeting notes of the March 12, 2019 regular Meeting. Motion by Ms. Chyla, Second by Mr. McClure. Ayes: McClure, Chyla, Dressler. Motion carried.

7. Reports - District General Manager and District Accountant:

- a. Services for March: 10 (7 Casket / 3 Cremation)
Services for April: 6 (2 Casket / 4 Cremation)
2019 thru April: 32 (17 Casket /15 Cremation); 2018: 42 (20/22)
- b. Presentation of District's March and April Monthly Financial Reports by Carrie Troup, CPA

Action Items (The Board will discuss and may take action on the following items):

8. Old Business

- a. The General Manager reported on the completed road improvement project to date.

9. New Business

- a. Chairman Dressler discussed District participation in future LAFCO Board elections. The District will include LAFCO Board Election on the agenda in election years as soon as the District is advised by LAFCO.
- b. The Board discussed public contact with Board members outside of the regular meetings.
- c. The Board approved the engagement letter with Moss, Levy & Hartzheim, regarding their audit of District financials for FY July 1, 2018 through June 30, 2019. Motion by Mr. Dressler, Second by Mr. McClure. Ayes: McClure, Chyla, Dressler. Motion carried.
- d. The Board reviewed and approved of the General Manager's recommended changes to District fees and charges, effective July 1. Motion by Mr. McClure, Second by Ms. Chyla. Ayes: McClure, Chyla, Dressler. Motion carried.
- e. The Board reviewed and approved the General Manager's recommended "cost of living" pay increase of 3.3% for all full-time staff. Motion by Ms. Chyla, Second by Mr. McClure. Ayes: McClure, Chyla, Dressler. Motion carried.

10. Next regular meeting – Scheduled for June 11, 2019
Items for next regular meeting agenda:

- a. Operations Budget for FY July1, 2019 – June 30, 2020.

11. Adjournment:

The meeting was adjourned @ 4:41 p.m.

Respectfully submitted,

Rick Bower, SDA
Clerk of the Board
Goleta Cemetery District Board of Trustees