



## GOLETA CEMETERY DISTRICT

### Minutes of a Regular Meeting held June 12, 2012

A Regular Meeting of the Board of Trustees of the Goleta Cemetery District was held at 4:00 PM, June 12, 2012, at the regular meeting place, Goleta Cemetery District Office, 44 South San Antonio Road; Santa Barbara, California.

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Present:

Terry Dressler, Board Chairman  
Charles McClure, Board Vice-Chairman  
Claudia Chyla, Board Secretary  
Rick Bower, SDA, District General Manager  
Carrie Troup, CPA, District Accountant

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**Business:**

**1. Meeting called to order by Chairman Dressler @ 4:00 pm. Welcome to all present.**

**2. Roll Call**

Terry Dressler, Board Chairman - Present  
Charles McClure, Board Vice-Chairman - Present  
Claudia Chyla, Board Secretary – Present

**3. Public Comment:**

The Santa Barbara County Special Districts Association meeting will be held in Goleta this month, at the Glenn Annie Golf Club.  
The General Manager informed the Board he had moved out the District residence.

**4. Adoption of Agenda:** The agenda was unanimously adopted.

**5. Correspondence / Information for Board**

The District G.M. reported on the Memorial Day Services.  
The District G.M. informed the Board that the well pump motor had stopped functioning, and after inspection & analysis, it was determined it had to be replaced. Replacement has been installed and is operating properly.

**6. Approve Draft Meeting Notes Regular Meeting:**

- a. The Minutes of the regular meeting of May 8, 2012 were approved. Motion by Chyla, second McClure, all ayes, motion carried.

**7. Reports - District General Manager and District Accountant:**

- a. Services for May: 9 (4 Full /5 Cremation)  
YTD: 48 (23 Full/45 Cremation); 2011 YTD: 42 (27 F/ 15 C)
- b. Presentation of District's Financial Statements by Carrie Troup, CPA
  - a. Monthly Financial Report

**Action Items** (The Board will discuss and may take action on the following items):

**8. Old Business**

- a. The General Manager updated the Board on the proposed mold remediation; repairs; remodel, and upgrades to District residence/office project. He reported on the progress to date; including Giffin & Crane's revised proposal due to prevailing wage requirement; status of second bid, and the progress of permitting through County Building/Planning Dept.

**9. New Business**

- a. The Board adopted the G.M. recommended Operations Budget for FY July 1, 2012, thru June 30, 2013. Motion by Chyla, second by McClure, all ayes, motion carried.
- b. The Board clarified the fee increase approved at May 8, regular meeting.
- c. The General Manager defined and discussed the CSDA "District of Distinction" recognition program.
- d. The General Manager discussed his policy regarding tree replacement.

**10. The next regular meeting is scheduled for July 10, 2012**

**11. Adjournment:**

Meeting was adjourned at 5:10 PM.

Respectfully submitted,

Rick Bower, SDA  
Clerk of the Board  
Goleta Cemetery District Board of Trustees