



GOLETA CEMETERY DISTRICT

Minutes of a Regular Meeting held June 13, 2017

A Regular Meeting of the Board of Trustees of the Goleta Cemetery District was held at 4:00 PM, June 13, 2017, at the regular meeting place, Goleta Cemetery District Office, 44 South San Antonio Road; Santa Barbara, California.

Present: Charles McClure, Board Chairman
Terry Dressler, Board Vice-Chairman
Rick Bower, SDA, District General Manager
Carrie Troup, CPA, District Accountant
Absent: Claudia Chyla, Board Secretary

Business:

1. **Meeting called to order by Chairman McClure @ 4:00 pm. Welcome to all present.**

2. **Roll Call**

Charles McClure, Board Chairman – Present
Terry Dressler, Board Vice-Chairman - Present
Claudia Chyla, Board Secretary – Absent

3. **Public Comment:** There was no public comment.

4. **Adoption of Agenda:**

The Board adopted the agenda as presented. Motion by Mr. Dressler, Second by Mr. McClure.
Ayes: Dressler, McClure. Absent for vote: Chyla. Motion carried.

5. **Correspondence / Information for Board:**

The District Manager reported on a successful Memorial Day celebration on the District grounds.

6. **Approve Draft Meeting Notes:**

The Board approved the draft meeting notes of the May 9, 2017 regular Meeting. Motion by Mr. Dressler, Second by Mr. McClure. Ayes: Dressler, McClure. Absent for vote: Chyla.
Motion carried.

7. Reports - District General Manager and District Accountant:

- a. Services for May: 10 (3 Full / 7 Cremation)
YTD: 51 (25 Full /26 Cremation); 2016 YTD: 55 (33 Full / 22 Cremation)
- b. Presentation of District's Monthly Financial Reports by Carrie Troup, CPA

Action Items (The Board will discuss and may take action on the following items):

8. Old Business

- a. The General Manager gave an update and progress report on the permit status for service building project.
- b. The General Manager reported on the repairs to the District roadways. He is in the process of meeting with engineers and gathering proposals.
- c. The General Manager discussed the establishment of a trust fund for District's OPEB liabilities, and recommended the District table the decision until the building project is under way and costs determined for road repairs.

9. New Business

- a. The Board considered the management recommended 6% C.O.L. salary increase effective July 1, 2017 for grounds staff only with at least 5 years of District service. Motion by Mr. Dressler to approve recommended salary increase of 6%, but for all grounds staff regardless of length of District service, Second by Mr. McClure. Ayes: Dressler, McClure. Absent for vote: Chyla. Motion carried.
- b. The Board considered and approved the management recommended Operations Budget for FY July 1, 2017-June 30, 2018 and gave the General Manager the authority to make any needed changes for the approved C.O.L. salary increase. Motion by Mr. Dressler, Second by Mr. McClure. Ayes: Dressler, McClure. Absent for vote: Chyla. Motion carried.

10. Next regular meeting – Scheduled for August 8, 2017

Items for next meeting agenda:

- a. None at this time.

11. Adjournment:

The meeting was adjourned @ 4:43 p.m.

Respectfully submitted,

Rick Bower, SDA
Clerk of the Board
Goleta Cemetery District Board of Trustees