

GOLETA CEMETERY DISTRICT

Minutes of a Regular Meeting held June 14, 2011

A Regular Meeting of the Board of Trustees of the Goleta Cemetery District was held at 4:00 PM, June 14, 2011, at the regular meeting place, Goleta Cemetery District Office, 44 South San Antonio Road; Santa Barbara, California.

Present:

Terry Dressler, Board Chairman
Charles McClure, Board Vice-Chairman
Claudia Chyla, Board Secretary
Rick Bower, SDA, District General Manager
Carrie Troup, CPA, District Accountant

Business:

1. Meeting called to order by Chairman Dressler @ 4:00 pm. Welcome to all present.

2. Roll Call

Terry Dressler, Board Chairman - Present
Charles McClure, Board Vice-Chairman - Present
Claudia Chyla, Board Secretary – Present

3. Public Comment:

No Public Comment

4. Adoption of Agenda: The Agenda was unanimously adopted.

5. Correspondence / Information for Board:

Trustees: None
District Manager: Handouts (2) – new District Brochure, and announcement for June 27 dinner/meeting of local chapter CSDA.

6. Approve Draft Meeting Notes Regular Meeting:

a. The Minutes of the Regular meeting of May 10, 2011 were approved. Motion by Chyla, second by McClure, all ayes, motion carried.

7. Approve Draft Meeting Notes Special Meeting:

a. The Minutes of the Special meeting of June 2, 2011 were approved. Motion by Chyla, second by McClure, all ayes, motion carried.

8. Reports - District General Manager and District Accountant:

- a. Services for May: 6 (5 Full / 1 Cremation)
YTD: 41 (27 Full/14 Cremation) 2010 YTD: 32 (22 F/ 10 C)
- b. District Manager reported on the Memorial Day program.
- c. Special Meeting scheduled for Tuesday June 28th at 4:00 pm to adopt the 2011/2012 Budget, OR a Continuing Resolution.
- d. Presentation of District's Financial Statements by Carrie Troup, CPA
 - a. Monthly Financial Report

Action Items (The Board will discuss and may take action on the following items):

9. Old Business:

- a. Update on District residence and office, including zoning issues and design update.
Moving residence to District property south of County facility to be considered.

10. New Business:

- a. The Board reviewed the CPI and approved a 3% cost of living wage increase for District Staff effective July 1, 2011. Motion by Dressler, second by Chyla, all ayes, motion carried.
- b. The Board reviewed and approved Management recommended adjustments to District fee schedule. Motion by McClure, second by Chyla, all ayes, motion carried.
- c. The Board reviewed the submitted proposals for the District audit for FY 2010-2011 and accepted the proposal from Moss, Levy and Hartzheim, CPAs. Motion by Dressler, second by Chyla, all ayes, motion carried.
- d. The conditions in the District residence due to mold were discussed. No action.

11. Items for Agenda, next regular meeting scheduled for July 12, 2011: None

12. Adjournment:

Meeting was adjourned at 5:11 PM.

Next meeting will be June 28th @ 4:00 pm – a Special meeting.

Respectfully submitted,

Rick Bower, SDA
Clerk of the Board
Goleta Cemetery District Board of Trustees