

GOLETA CEMETERY DISTRICT

Minutes of the Regular Meeting held July 13, 2010

A regular meeting of the Board of Trustees of the Goleta Cemetery District was held at 4:00 PM, July 13, 2010 at the regular meeting place, Goleta Cemetery District Office, 44 South San Antonio Road; Santa Barbara, CA.

Present:

Terry Dressler, Board Chairman
Charles McClure, Vice-Chairman
Claudia Chyla, Trustee
Rick Bower, SDA, District General Manager
Carrie Troup, CPA, District Accountant

Business:

1. Meeting called to order by Chairman Dressler @ 4:00 pm. Welcome to all present.

2. Roll Call

Terry Dressler, Board Chairman - Present
Charles McClure, Vice-Chairman - Present
Claudia Chyla, Trustee- Present

3. Public Comment:

There was no public comment.

4. Adoption of Agenda: Content and sequence, unanimously approved as presented. Motion by McClure, second by Chyla, all ayes, motion carried.

5. Correspondence / Information for Board

The GM distributed to the Board the 2010 Guide to Public Cemetery Operations published by CAPC and the Special District Board Member Handbook published by CSDA.

6. Approve Draft Meeting Notes: The minutes of the regular meeting of May 18, 2010 were approved. Motion by Chyla, second by McClure, all ayes, motion carried.

7. Reports: District General Manager and District Accountant:

Discussed:

- a. Services for May: 7 (4 Full / 3 Cremation)
YTD: 32 (22 Full / 10 Cremation); 2009 YTD: 49 (27 F / 22 C)
Services for June: 6 (4 Full / 1 Cremation / 1 Disinterment)
YTD: 38 (26 Full / 11 Cremation / 1 Dis.); 2009 YTD: 58 (30 F / 28 C)
- b. Presentation of District's Financial Statements by Carrie Troup, CPA
- c. Discussion of the new accounting program/procedures implemented by Auditor-Controller's office.
- d. Update on the status of the irrigation project.
- e. Update on the status of the closed roadway in Old Section.

Action Items (The Board will discuss and may take action on the following items)

8. Old Business

None.

9. New Business

- a. Adoption of the 2010-2011 fiscal year proposed Fund 3270 Budget, with the following change: \$5,000 increase to Legal Fees. Motion by Chyla, second by McClure, all ayes, motion carried.
- b. Trustee Chyla was elected Board Secretary. Motion by McClure, second by Dressler, all ayes, motion carried.
- c. Day and time of Regular Meetings discussed. No action taken.

10. Adjournment: Meeting was adjourned at 4:53 PM

Respectfully submitted,

Rick Bower, SDA
Clerk of the Board
Goleta Cemetery District Board of Trustees