



## GOLETA CEMETERY DISTRICT

### Minutes of a Regular Meeting held July 14, 2015

A Regular Meeting of the Board of Trustees of the Goleta Cemetery District was held at 4:00 PM, July 14, 2015, at the regular meeting place, Goleta Cemetery District Office, 44 South San Antonio Road; Santa Barbara, California.

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Present: Charles McClure, Board Chairman  
Terry Dressler, Board Vice-Chairman  
Claudia Chyla, Board Secretary  
Rick Bower, SDA, District General Manager  
Mike Gones, Civil Engineer, Office Entry Project  
Hugh Twibell, Architect, Service Building Project

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#### Business:

1. **Meeting called to order by Chairman McClure @ 4:02 pm. Welcome to all present.**

2. **Roll Call**

Charles McClure, Board Chairman – Present  
Terry Dressler, Board Vice-Chairman - Present  
Claudia Chyla, Board Secretary – Present

3. **Public Comment:** There was no public comment

4. **Adoption of Agenda:**

The Board adopted the agenda as presented. Motion by Mr. Dressler, second by Ms. Chyla.  
Ayes: McClure, Dressler, Chyla. Motion carried.

5. **Correspondence / Information for Board**

The District Manager reported on upcoming CAPC Education Seminar in Ventura.

6. **Approve Draft Meeting Notes:**

The Board approved the draft meeting notes of the June 9, 2015 Regular Meeting.  
Motion by Mr. Dressler, second by Mr. McClure. Ayes: McClure and Dressler. Abstain: Chyla.  
Motion carried.

**7. Reports - District General Manager:**

- a. Services for June: 5 (3 Full / 2 Cremation)  
YTD: 38 (17 Full / 21 Cremation) 2014 YTD: 53 (31 Full / 22 Cremation)
- b. Presentation and discussion of District's Monthly Financial Statements

**Action Items** (The Board will discuss and may take action on the following items):

**8. Old Business**

- a. Hugh Twibell, Architect, presented a progress report on the Service Building Project.
- b. Mike Gones, Civil Engineer, discussed the (2) bids received on the Office Entry Project. General Manager discussed the proposal from Cold Springs Landscaping for landscape and irrigation work on project.  
Motion by Mr. Dressler, Second by Ms. Chyla, to accept the project bid from Tierra Contracting. Ayes: McClure, Dressler, Chyla. Motion carried.  
Motion by Dressler, Second by Ms. Chyla, to accept the project landscaping/irrigation proposal from Cold Springs Landscaping, with the exclusion of proposed concrete demolition work that is included in Tierra Contracting's bid.  
Ayes: McClure, Dressler, Chyla. Motion carried.

**9. New Business**

- a. Chairman McClure opened the Public Hearing on the Board approved Trustee Compensation Increase. There was no comment. Chairman closed the Public Hearing.
- b. District Ordinance No. 15-01, "Approving an Increase in Trustee Compensation" was presented. Motion by Dressler, Second by Chyla, to approve District Ordinance No. 15-01. Ayes: McClure, Dressler, Chyla. Motion carried.
- c. Proposal from Moss, Levy & Hartzheim, LLP, for completion of District's Annual Audited Financial Statement for FY July 1, 2014 – June 30, 2015 was discussed. Motion by Chyla, Second by McClure, to accept proposal. Ayes: McClure, Dressler, Chyla. Motion carried.

**10. Next regular meeting – Scheduled for August 11, 2015**

**11. Adjournment:**

The meeting was adjourned @ 4:41 p.m.

Respectfully submitted,

Rick Bower, SDA  
Clerk of the Board  
Goleta Cemetery District Board of Trustees