



GOLETA CEMETERY DISTRICT

Minutes of a Regular Meeting held August 8, 2017

A Regular Meeting of the Board of Trustees of the Goleta Cemetery District was held at 4:00 PM, August 8, 2017, at the regular meeting place, Goleta Cemetery District Office, 44 South San Antonio Road; Santa Barbara, California.

Present: Charles McClure, Board Chairman
Terry Dressler, Board Vice-Chairman
Claudia Chyla, Board Secretary
Rick Bower, SDA, District General Manager
Carrie Troup, CPA, District Accountant

Absent:

Business:

1. Meeting called to order by Chairman McClure @ 4:00 pm. Welcome to all present.

2. Roll Call

Charles McClure, Board Chairman – Present
Terry Dressler, Board Vice-Chairman - Present
Claudia Chyla, Board Secretary – Present

3. Public Comment: There was no public comment.

4. Adoption of Agenda:

The Board adopted the agenda as presented. Motion by Mr. Dressler, Second by Ms. Chyla
Ayes: Dressler, Chyla, McClure. Motion carried.

5. Correspondence / Information for Board:

Trustee Chyla thanked the Board for approving the cost of living salary increase for the staff during the last regular board meeting, which she was unable to attend.

The General Manager reported on damaged fencing and repairs.

6. Approve Draft Meeting Notes:

The Board approved the draft meeting notes of the June 13, 2017 regular Meeting. Motion by Mr. Dressler, Second by Ms. Chyla. Ayes: Dressler, Chyla, McClure. Motion carried.

7. Reports - District General Manager and District Accountant:

- a. Services for June: 12 (7 Full / 5 Cremation)
Services for July: 7 (4 Full/ 3 Cremation)
YTD: 70 (36 Full /34 Cremation); 2016 YTD: 73 (41 Full / 32 Cremation)
- b. Presentation of District's June and July Monthly Financial Reports by Carrie Troup, CPA

Action Items (The Board will discuss and may take action on the following items):

8. Old Business

- a. The General Manager gave an update and status report on the progress of the service building bidding. The date and time for the Special Meeting to open bids and award contracts has been approved for Monday, August 21, 2017, at 1:30 PM at the District Office. Motion by Mr. Dressler, Second by Mr. McClure. Ayes: Dressler, Chyla, McClure. Motion carried.
- b. The General Manager reported on the status of obtaining the services of an engineer to advise on condition and repairs needed to the District roadways. He will report further during the next regular board meeting.

9. New Business

- a. None

**10. Next regular meeting – Scheduled for September 12, 2017
Items for next meeting agenda:**

- a. None at this time.

11. Adjournment:

The meeting was adjourned @ 4:35 p.m.

Respectfully submitted,

Rick Bower, SDA
Clerk of the Board
Goleta Cemetery District Board of Trustees