

GOLETA CEMETERY DISTRICT

Minutes of the Regular Meeting held September 9, 2008

A regular meeting of the Board of Trustees of the Goleta Cemetery District was held at 4:00 PM, September 9, 2008 in the regular meeting place, Goleta Cemetery District Office, 44 South San Antonio Road; Santa Barbara, California.

Present: Craig Geyer, Board Chairman
Terry Dressler, Board Vice-Chairman
Charles McClure, Trustee
Rick Bower, District Manager
Carrie Troup, CPA, District Accountant

Absent: None.

Public: None.

Note: The meeting was recorded.

Business:

1. Welcome to all present

2. Roll Call

Craig Geyer - Present
Terry Dressler - Present
Charles McClure – Present

3. Public Comment: None.

4. Adoption of Agenda: The agenda was adopted as presented. Motion by Dressler, Second by McClure, all ayes, motion carried.

5. Correspondence: District Manager distributed copies of letter from SBCERS concerning retiree health benefits and copy of email correspondence from County Counsel concerning assignment of counsel.

6. Approve Minutes of Regular Meeting: The minutes of the regular meeting held August 12, 2008 were approved. Motion by Dressler; Second by McClure, all ayes, motion carried.

7. Reports, District General Manager and District Accountant:

- a. GM reported on services for the month of August and YTD.
- b. GM reported on status of retaining / screen wall project.
- c. GM reported on status of irrigation project. Advised landscape architect Phillip Miller has been hired to prepare the project plan.
- d. District Accountant, Carrie Troup, CPA, presented the monthly financial report.

8. Old Business

- a. The Board unanimously approved the designation of \$500,000 within Fund 3271 to fund fixed asset replacements and the annual designation equal to current depreciation.
- b. The Board discussed the retiree health benefits coverage proposal (SBCERS)
- c. The GM advised the Board he would invite the newly assigned District Counsel, Maria Novatt, to attend the next regular Board meeting.

9. New Business

- a. The Board directed the District Manager to contact Counsel regarding the drafting of a Resolution concerning the District payment of the annual possessory tax.
- b. The Board discussed the procedure for reviewing the District Policy Manual on a monthly meeting basis.
- c. The Board directed the District Manager to contact Public Access Television regarding posting the District website home page between broadcasts.

Adjournment: Meeting was adjourned to Executive (Closed) Session at 5:19 PM.

10. Executive (Closed) Session (Government Code Section 54957)

- a. The Board discussed, and approved, the District Manager's performance evaluation, with the following (2) additions to Objectives for this year:
 - 1. Completion of CSDA Special District Administrator classes.
 - 2. Begin process of locating and training a possible fill-in in manager's absence.

11. Adjournment: Executive Session was adjourned to regular session at 5:30 PM. Meeting was adjourned at 5:30 PM until the next regularly scheduled meeting to be held on October 14, 2008 in the District office.

Respectfully submitted,

Rick Bower
Clerk of the Board
Goleta Cemetery District, Board of Trustees