



## GOLETA CEMETERY DISTRICT

### Minutes of a Regular Meeting held September 11, 2018

A Regular Meeting of the Board of Trustees of the Goleta Cemetery District was held at 4:00 PM, September 11, 2018, at the regular meeting place, Goleta Cemetery District Office, 44 South San Antonio Road; Santa Barbara, California.

---

Present: Charles McClure, Board Chairman  
Claudia Chyla, Board Secretary  
Rick Bower, SDA, District General Manager  
Carrie Troup, CPA, District Accountant

Absent: Terry Dressler, Board Vice-Chairman

---

#### **Business:**

**1. Meeting called to order @ 4:03 pm. Welcome to all present.**

**2. Roll Call**

Charles McClure, Board Chairman – Present  
Terry Dressler, Board Vice-Chairman - Absent  
Claudia Chyla, Board Secretary – Present

**3. Public Comment:** None

**4. Adoption of Agenda:**

The Board adopted the agenda as presented. Motion by Ms.Chyla, Second by Mr. McClure  
Ayes: McClure, Chyla. Absent for vote: Dressler. Motion carried.

**5. Correspondence / Information for Board:**

The District Manager discussed the required ethics training and harassment training requirements for Board members, and discussed the current status of grounds irrigation.

**6. Approve Draft Meeting Notes:**

The Board approved the draft meeting notes of the August 14, 2018 regular Meeting. Motion by Ms.Chyla, Second by Mr. McClure. Ayes: McClure, Chyla. Absent for vote: Dressler. Motion carried.

**7. Reports - District General Manager and District Accountant:**

- a. Services for August: 14 (7 Casket / 7 Cremation)  
Thru August: 85 (45 Casket /40 Cremation); 2017: 76 (43 Casket / 33 Cremation)
- b. Presentation of District's August Monthly Financial Reports by Carrie Troup, CPA

**Action Items** (The Board will discuss and may take action on the following items):

**8. Old Business**

None

**9. New Business**

- a. The Board approved hiring the accounting firm of Moss, Levy & Hartzheim, LLP, for 3 years beginning with the District's FY 2017/2018 Audited Financial Report, for a first year fee not to exceed \$7,400 per their 3 year proposal. Motion by Mr. McClure, Second by Ms. Chyla. Ayes: McClure, Chyla. Absent for vote: Dressler. Motion carried.

**10. Next regular meeting – Scheduled for November 13, 2018  
Items for next meeting agenda:**

None at this time.

**11. Adjournment:**

The meeting was adjourned @ 4:20 p.m.

Respectfully submitted,

Rick Bower, SDA  
Clerk of the Board  
Goleta Cemetery District Board of Trustees