



GOLETA CEMETERY DISTRICT

Minutes of a Regular Meeting held September 12, 2017

A Regular Meeting of the Board of Trustees of the Goleta Cemetery District was held at 4:00 PM, September 12, 2017, at the regular meeting place, Goleta Cemetery District Office, 44 South San Antonio Road; Santa Barbara, California.

Present: Charles McClure, Board Chairman
Terry Dressler, Board Vice-Chairman
Claudia Chyla, Board Secretary
Rick Bower, SDA, District General Manager
Carrie Troup, CPA, District Accountant

Business:

1. Meeting called to order by Chairman McClure @ 4:00 pm. Welcome to all present.

2. Roll Call

Charles McClure, Board Chairman – Present
Terry Dressler, Board Vice-Chairman - Present
Claudia Chyla, Board Secretary – Present

3. Public Comment: There was no public comment.

4. Adoption of Agenda:

The Board adopted the agenda as presented. Motion by Mr. Dressler, Second by Ms. Chyla
Ayes: Dressler, Chyla, McClure. Motion carried.

5. Correspondence / Information for Board:

The General Manager announced the annual audit will be beginning next week.

6. Approve Draft Meeting Notes:

The Board approved the draft meeting notes of the August 8, 2017 Regular Meeting. Motion by Mr. Dressler, Second by Ms. Chyla. Ayes: Dressler, Chyla, McClure. Motion carried.

The Board approved the draft meeting notes of the August 21, 2017 Special Board Meeting. Motion by Ms. Chyla, Second by Mr. McClure. Ayes: Dressler, Chyla, McClure. Motion carried.

7. Reports - District General Manager and District Accountant:

- a. Services for August: 9 (7 Full / 2 Cremation)
YTD: 79 (43 Full /36 Cremation); 2016 YTD: 85 (46 Full / 39 Cremation)
- b. Presentation of District's August Monthly Financial Reports by Carrie Troup, CPA

Action Items (The Board will discuss and may take action on the following items):

8. Old Business

- a. The General Manager gave an update on the Service Building Project.
- b. The General Manager presented, and the Board reviewed civil engineer proposals regarding evaluating conditions and recommending repairs to District roadways. The Board approved the proposal from Mike Gones, Civil Engineer. Motion by Mr. Dressler, Second by Mr. McClure. Ayes: McClure, Dressler, Chyla. Motion carried.

9. New Business

- a. The Board discussed the selection of a contractor for the Drain Project, Section 5 South. The Board reviewed and approved of the proposal from Gamble Construction for \$6,640. Motion by Mr. Dressler, Second by Ms. Chyla. Ayes: McClure, Dressler, Chyla. Motion carried.

**10. Next regular meeting – Scheduled for November 14, 2017;
Items for next meeting agenda:**

- a. None at this time.

11. Adjournment:

The meeting was adjourned @ 4:24 p.m.

Respectfully submitted,

Rick Bower, SDA
Clerk of the Board
Goleta Cemetery District Board of Trustees