



GOLETA CEMETERY DISTRICT

Minutes of a Regular Meeting held October 9, 2012

A Regular Meeting of the Board of Trustees of the Goleta Cemetery District was held at 4:00 PM, October 9, 2012, at the regular meeting place, Goleta Cemetery District Office, 44 South San Antonio Road; Santa Barbara, California.

Present: Terry Dressler, Board Chairman
Charles McClure, Board Vice-Chairman
Claudia Chyla, Board Secretary
Rick Bower, SDA, District General Manager
Carrie Troup, CPA, District Accountant
Jason Grant, J. Grant Design
Derek Shue, Giffin and Crane General Contractors, Inc.

Business:

1. Meeting called to order by Chairman Dressler @ 4:00 pm. Welcome to all present.

2. Roll Call

Terry Dressler, Board Chairman - Present
Charles McClure, Board Vice-Chairman - Present
Claudia Chyla, Board Secretary – Present

3. Public Comment: There was no public comment

4. Adoption of Agenda: The Board unanimously adopted the agenda.

5. Correspondence / Information for Board

Trustees: None

District Manager Handouts:

- Santa Barbara County Chapter of the Special Districts Assoc. upcoming meeting

6. Approve Draft Meeting Notes:

The Board approved draft meeting notes of September 11, 2012 regular meeting. Motion by McClure, second by Chyla, all ayes, motion carried.

7. Reports - District General Manager and District Accountant:

- a. Services for Sept: 10 (5 Full /5 Cremation)
YTD: 87 (41 Full/46 Cremation); 2011 YTD: 80 (50 F/ 30 C)
- b. The General Manager discussed changes (additions) to District website.
- c. Presentation of District's Financial Statements by Carrie Troup, CPA
 1. Monthly Financial Report

Action Items (The Board will discuss and may take action on the following items):

8. Old Business

- a. Derek Shue, Giffin & Crane Project Manager, reported on the progress of the "Building Project" to date.

9. New Business

- a. The Board discussed the "Building Project", including submitted Change Orders #2 and #3. Derek Shue and Jason Grant led the Board on a job walk through, pointing out and describing the requested Change Orders. The Board approved change order #2 & #3 with a cap of \$49,000. Motion by McClure, second by Chyla, all ayes, motion carried.

10. Next regular meeting is scheduled for November 13, 2012

11. Adjournment:

The meeting was unanimously adjourned at 5:05 PM.

Respectfully submitted,

Rick Bower, SDA
Clerk of the Board
Goleta Cemetery District Board of Trustees