

GOLETA CEMETERY DISTRICT

Minutes of the Regular Meeting held October 12, 2010

A Regular Meeting of the Board of Trustees of the Goleta Cemetery District was held at 4:00 PM, October 12, 2010, at the regular meeting place, Goleta Cemetery District Office, 44 South San Antonio Road; Santa Barbara, California.

Present: Terry Dressler, Board Chairman
Charles McClure, Board Vice-Chairman
Claudia Chyla, Board Secretary
Rick Bower, SDA, District Manager
Carrie Troup, CPA, District Accountant

Business:

1. **Meeting called to order by Chairman Dressler @ 4:00 pm. Welcome to all present.**

2. **Roll Call**

Terry Dressler, Board Chairman - Present
Charles McClure, Board Vice-Chairman - Present
Claudia Chyla, Board Secretary - Present

3. **Public Comment:**

There was no Public Comment

4. **Adoption of Agenda:** The Agenda was unanimously adopted.

5. **Correspondence / Information for Board**

None

6. **Approve Draft Meeting Notes:**

a. The Minutes of the regular meeting of September 14, 2010 were approved. Motion by McClure, second by Chyla, all ayes, motion carried.

7. **Reports - District General Manager and District Accountant:**

- a. Services for September: 7 (4 Full / 3 Cremation)
YTD: 64 (40 Full / 23 Cremation/ 1 Dis.); 2009 YTD: 79 (42 F / 37 C)
- b. Presentation of District's Financial Statements by Carrie Troup, CPA
 1. Monthly Financial Report
- c. Update on irrigation project. The General Manager advised the system design was not yet completed, but should be done and submitted to him within 3 weeks. He advised the Board he would meet with Maintenance Ad-Hoc Committee Trustee McClure to discuss the design for submission to contractors for bid.

- d. The General Manager reported the results of his research into the disposition of unclaimed remains in County custody. The Board was advised that unclaimed cremated remains are not stored indefinitely by the County, but are respectfully scattered at sea, with cremated remains of veterans being interred at a veteran's cemetery.

Action Items (The Board will discuss and may take action on the following items):

8. Old Business

None

9. New Business

- a. The General Manager recommended for the grounds polished natural color granite benches with pedestal style support. The Board directed the General Manager to bring a draft bench policy to the next regular board meeting.
- b. Signage at the District main entrance was discussed. The General Manager was directed to research signage options and present findings at the next Board meeting.
- c. The recommended amendment to General Manager's job description in regards to personnel management was adopted, with the revision date to be documented on the form. Motion by Chyla, second by McClure, all ayes, motion carried

10. Items for next regular meeting scheduled for November 9, 2010:

- a. Draft bench policy
- b. General Manager's report and recommendation on signage at main gate
- c. Revised 2010 – 2011 Budget

11. Adjournment:

Meeting was adjourned at 4:50 PM.

Respectfully submitted,

Rick Bower, SDA
Clerk of the Board
Goleta Cemetery District, Board of Trustees