



GOLETA CEMETERY DISTRICT

Minutes of a Regular Meeting held October 13, 2015

A Regular Meeting of the Board of Trustees of the Goleta Cemetery District was held at 4:00 PM, October 13, 2015, at the regular meeting place, Goleta Cemetery District Office, 44 South San Antonio Road; Santa Barbara, California.

Present: Charles McClure, Board Chairman
Terry Dressler, Board Vice-Chairman
Claudia Chyla, Board Secretary
Rick Bower, SDA, District General Manager
Carrie Troup, CPA, District Accountant
Hugh Twibell, Architect, Service Building Project

Business:

1. **Meeting called to order by Chairman McClure @ 4:04 pm. Welcome to all present.**

2. **Roll Call**

Charles McClure, Board Chairman – Present
Terry Dressler, Board Vice-Chairman - Present
Claudia Chyla, Board Secretary – Present

3. **Public Comment:** There was public comment from a community member thanking the Board for their work on the office entry project and ADA compliance.

4. **Adoption of Agenda:**

The Board adopted the agenda as presented. Motion by Mr. Dressler, Second by Ms. Chyla.
Ayes: McClure, Dressler and Chyla. Motion carried.

5. **Correspondence / Information for Board**

Trustees – Chyla reported on her attendance at the C.A.P.C. Education Conference. Topics included hiring procedures, drought, harassment training, trustee oath of office, policy manual, long term planning, vandalism, marketing, ADA compliance, ethnic burials, homeless, and new regulations.

District Manager – Reported on the C.A.P.C. Education Conference he attended and thanked the Board for allowing him to attend.

6. Approve Draft Meeting Notes:

The Board approved the draft meeting notes of the September 8, 2015 Regular Meeting. Motion by Mr. Dressler, Second by Ms. Chyla. Ayes: McClure, Dressler, and Chyla. Motion carried.

7. Reports - District General Manager and District Accountant:

- a. Services for September: 7 (2 Full / 5 Cremation)
YTD: 68 (30 Full / 38 Cremation); 2014 YTD: 94 (54 Full / 40 Cremation)
- b. Presentation of District's Monthly Financial Statements by Carrie Troup, CPA

Action Items (The Board will discuss and may take action on the following items):

8. Old Business

- a. The District General Manager reported on the Office Entry/ADA Compliance Project. The project is complete, other than the fencing portion which is in progress.
- b. Architect Hugh Twibell and District General Manager updated the Board on the Planning Department progress, cost to date and construction estimate of the proposed Service Building Project.

9. New Business

- a. None.

10. Items for next regular meeting agenda – Scheduled for November 10, 2015

- a. FY 2014-2015 Audited Financial Report

11. Adjournment:

The meeting was adjourned @ 5:00 p.m.

Respectfully submitted,

Rick Bower, SDA
Clerk of the Board
Goleta Cemetery District Board of Trustees