

GOLETA CEMETERY DISTRICT

Minutes of the Regular Meeting held November 9, 2010

A Regular Meeting of the Board of Trustees of the Goleta Cemetery District was held at 4:00 PM, November 9, 2010, at the regular meeting place, Goleta Cemetery District Office, 44 South San Antonio Road; Santa Barbara, California.

Present:

Terry Dressler, Board Chairman
Charles McClure, Board Vice-Chairman
Claudia Chyla, Board Secretary
Rick Bower, SDA, District Manager
Carrie Troup, CPA, District Accountant
Danna McGrew of Bartlett, Pringle & Wolf, LLP
Tracey Solomon of Bartlett, Pringle & Wolf, LLP

Business:

1. Meeting called to order by Chairman Dressler @ 4:00 pm. Welcome to all present.

2. Roll Call

Terry Dressler, Board Chairman - Present
Charles McClure, Board Vice-Chairman - Present
Claudia Chyla, Board Secretary – Present

3. Public Comment:

No Public Comment

4. Adoption of Agenda: The Agenda was unanimously adopted.

5. Correspondence / Information for Board

Santa Barbara County Special Districts Association annual Chapter dinner/meeting flyer.

6. Approve Draft Meeting Notes:

- a. The Minutes of the regular meeting of October 12, 2010 were approved. Motion by McClure, second by Chyla, all ayes, motion carried.

7. Reports - District General Manager and District Accountant:

- a. Services for September: 7 (4 Full / 3 Cremation)
YTD: 71 (44 Full / 26 Cremation/ 1 Dis.); 2009 YTD: 88 (50 F / 38 C)
- b. Presentation of District's Financial Statements by Carrie Troup, CPA
 - 1. Monthly Financial Report
- c. The General Manager advised the Board he had just received the preliminary design for the irrigation system. He stated he would be in discussions about the design with Trustee McClure and would hopefully have the project out to bid by next meeting.
- d. The General Manager reported he had been working with Trustee Chyla in regards to changes to the signage and lighting at the main gate. This project is ongoing.

Action Items (The Board will discuss and may take action on the following items):

8. Old Business

The Board reviewed and approved the Draft Bench policy with one revision; removing the provision allowing benches with multiple legs on non-grass areas. Motion by Chyla, second by McClure, all ayes, motion carried.

9. New Business

- a. Danna McGrew and Tracey Solomon of Bartlett, Pringle & Wolf, LLP presented the 2009/2010 audited financial statements.
- b. The General Manager advised the Board that after researching a new service/utility vehicle for the grounds from John Deere; Kawasaki; Toro and Kubota he had decided on the Kubota unit. Bids were received from Berchtold Equipment and Diamond A Equipment, with Diamond A being selected for being the most competitive. The GM informed the Board the purchase price was well within the approved budget for this purchase.

10. Items for next regular meeting scheduled for December 14, 2010:

None

11. Adjournment:

Meeting was adjourned at 4:53 PM. Motion by McClure, second by Chyla, all ayes, motion carried.

Respectfully submitted,

Rick Bower, SDA
Clerk of the Board
Goleta Cemetery District, Board of Trustees