



GOLETA CEMETERY DISTRICT

Minutes of a Regular Meeting

A Regular Meeting of the Board of Trustees of the Goleta Cemetery District was held:

November 10, 2020 at 4:00 pm

Goleta Cemetery District Office
44 S. San Antonio Rd., Santa Barbara, CA 93110

Present: Terry Dressler, Board Chairman
Claudia Chyla, Board Vice-Chairman
Gene Geller, Trustee
Rick Bower, CSDM, District General Manager
Carrie Troup, CPA, District Accountant

Absent: None

Business:

1. Meeting called to order @ 4:03 pm. Welcome to all present.

2. Roll Call

Terry Dressler, Board Chairman – Present
Claudia Chyla, Board Vice-Chairman – Present
Gene Geller, Trustee – Present

3. Public Comment: None

4. Adoption of Agenda:

The Board adopted the agenda as presented. Motion by Ms. Chyla, Second by Mr. Geller.
Ayes: Geller, Dressler, Chyla. Motion carried.

5. Correspondence / Information for Board:

District Manager Bower reported on the roadway easement with County.

District Manager Bower reported that the March 2021 annual CAPC Conference has been cancelled.

6. Approve Draft Meeting Notes:

The Board approved the draft meeting notes of the September 8, 2020 regular meeting. Motion by Ms. Chyla, Second by Mr. Geller. Ayes: Geller, Dressler, Chyla. Motion carried.

7. Reports – District General Manager and District Accountant:

- a. Services for September: 5 (3 Casket / 2 Cremation)
Services for October: 12 (8 Casket / 4 Cremation)
2020 thru October: 81 (43 Casket /38 Cremation); 2019: 86 (49/37)
- b. Presentation of District’s September and October Monthly Financial Reports by Carrie Troup, CPA

Action Items (The Board will discuss and may take action on the following items):

8. Old Business

- a. The General Manager reported on the grounds employee retirement.

9. New Business

- a. The Board reviewed, discussed, and approved the Fence and Roadway Removal Project Bid from Taylor Jane Construction, LP. Motion by Mr. Geller, Second by Ms. Chyla. Ayes: Geller, Dressler, Chyla. Motion carried.
- b. The Board reviewed and approved of the Adjusted FY 2020-2021 Operations Budget, per the worksheet presented. Motion by Ms. Chyla, Second by Mr. Geller. Ayes: Geller, Dressler, Chyla. Motion carried.
- c. The Board discussed the possible need to temporarily change future meetings to a “Zoom” format. No action.

10. Items for next regular meeting agenda – scheduled for December 8, 2020:

- a. Selection of Board Officers for 2021.
- b. Set regular meeting calendar for 2021.
- c. GM will review Board terms and required professional training status.
- d. General Manager performance evaluation.

11. Adjournment:

The meeting was adjourned @ 4:42 p.m.

Respectfully submitted,

Rick Bower, CSDM, Clerk of the Board
Goleta Cemetery District Board of Trustees