

# GOLETA CEMETERY DISTRICT

## Minutes of the Regular Meeting held November 11, 2008

A regular meeting of the Board of Trustees of the Goleta Cemetery District was held at 4:00 PM, November 11, 2008 in the regular meeting place, Goleta Cemetery District Office, 44 South San Antonio Road; Santa Barbara, California.

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Present: Craig Geyer, Board Chairman  
Terry Dressler, Board Vice-Chairman  
Charles McClure, Trustee  
Rick Bower, District Manager  
Carrie Troup, CPA, District Accountant

Absent: None.

Public: None.

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Note: The meeting was recorded.

Business:

**1. Welcome to all present**

**2. Roll Call**

Craig Geyer - Present  
Terry Dressler - Present  
Charles McClure – Present

**3. Public Comment: None.**

**4. Adoption of Agenda:** The agenda was adopted as presented. Motion by Dressler, Second by McClure, all ayes, motion carried.

**5. Correspondence / Information for Board**

Letter from SBCERS regarding status of investment pool.

**6. Approve Minutes of Regular Meeting:** The minutes of the regular meeting held October 14, 2008 were approved. Motion by Dressler; Second by McClure, all ayes, motion carried.

**7. Reports, District General Manager and District Accountant:**

- a. Board discussed services for the month of October: 12 (6 Full / 5 Cremation / 1 Niche) YTD: 85 (47 Full / 38 Cremation); 2007 YTD: 74 (47 Full / 27 cremation).
- b. GM discussed with Board status of the ongoing District projects.
- c. District Accountant, Carrie Troup, CPA, presented the monthly financial report.

**8. Old Business**

- a. The Board adopted Resolution #08-01, regarding payment of possessory tax on the District residence. Motion by Dressler, second by McClure, all ayes, motion carried.
- b. The Board discussed the following additions to the District Policy Manual:
  - Policy on education assistance
  - Drug & alcohol abuse
  - Tobacco use on grounds
  - Sexual harassment / nepotism
  - Internet / email security
  - Credit card policy
  - Records retention.

**9. New Business**

- a. The Board directed GM to invite a representative from the Treasurer's Office to the next meeting to discuss the credit card program through the County.
- b. The GM will discuss the Goleta Water District easements with District Counsel.
- c. The Board will discuss with District Counsel the District Personnel Policy at the next meeting.

- 10. Adjournment:** Meeting was adjourned at 4: 45 PM until the next regularly scheduled meeting to be held on December 9, 2008 in the District office.

Respectfully submitted,

Rick Bower  
Clerk of the Board  
Goleta Cemetery District, Board of Trustees