



## GOLETA CEMETERY DISTRICT

### Minutes of a Regular Meeting held November 13, 2018

A Regular Meeting of the Board of Trustees of the Goleta Cemetery District was held at 4:00 PM, November 13, 2018, at the regular meeting place, Goleta Cemetery District Office, 44 South San Antonio Road; Santa Barbara, California.

---

Present: Charles McClure, Board Chairman  
Terry Dressler, Board Vice-Chairman  
Claudia Chyla, Board Secretary  
Rick Bower, SDA, District General Manager  
Carrie Troup, CPA, District Accountant

Absent: None

---

#### Business:

**1. Meeting called to order @ 4:00 pm. Welcome to all present.**

**2. Roll Call**

Charles McClure, Board Chairman – Present  
Terry Dressler, Board Vice-Chairman - Present  
Claudia Chyla, Board Secretary – Present

**3. Public Comment:** None

**4. Adoption of Agenda:**

The Board adopted the agenda as presented. Motion by Ms. Chyla, Second by Mr. McClure  
Ayes: McClure, Chyla. Abstain from vote: Dressler. Motion carried.

**5. Correspondence / Information for Board:**

The Board discussed second District Santa Barbara County Supervisor Janet Wolf's upcoming breakfast meeting; Trustee McClure announced he has completed the harassment training. The General Manager reported that the annual independent financial audit has begun.

**6. Approve Draft Meeting Notes:**

The Board approved the draft meeting notes of the September 11, 2018 regular Meeting. Motion by Ms. Chyla, Second by Mr. McClure. Ayes: McClure, Chyla. Abstain from vote: Dressler. Motion carried.

**7. Reports - District General Manager and District Accountant:**

- a. Services for September: 3 (2 Casket / 1 Cremation)  
Services for October: 10 (4 Casket / 6 Cremation)  
Thru October: 98 (51 Casket / 47 Cremation); YTD 2017: 98 (51 Casket / 47 Cremation)
- b. Presentation of District's September and October Monthly Financial Reports by Carrie Troup, CPA

**Action Items** (The Board will discuss and may take action on the following items):

**8. Old Business**

- a. The General Manager reported on the completion of Phase 1, District Roads Improvement Project.

**9. New Business**

- a. The Board considered and approved the General Manager's proposal and request for a security camera system in the office and around buildings, and accepted the bid as presented from RARE Electric and Channel Data. Motion by Mr. Dressler, Second by Ms. Chyla. Ayes: McClure, Chyla, Dressler. Motion carried.

**10. Next regular meeting – Scheduled for December 11, 2018  
Items for next meeting agenda:**

- a. Selection of Board Officers for 2019
- b. Set regular meeting calendar for 2019
- c. General Manager will report on the required professional training status for the Board

**11. Adjournment:**

The meeting was adjourned @ 4:32 p.m.

Respectfully submitted,

Rick Bower, SDA  
Clerk of the Board  
Goleta Cemetery District Board of Trustees