



GOLETA CEMETERY DISTRICT

Minutes of a Regular Meeting held December 8, 2015

A Regular Meeting of the Board of Trustees of the Goleta Cemetery District was held at 4:00 PM, December 8, 2015, at the regular meeting place, Goleta Cemetery District Office, 44 South San Antonio Road; Santa Barbara, California.

Present: Charles McClure, Board Chairman
Terry Dressler, Board Vice-Chairman
Claudia Chyla, Board Secretary
Rick Bower, SDA, District General Manager
Carrie Troup, CPA, District Accountant

Business:

1. Meeting called to order by Chairman McClure @ 4:00 pm. Welcome to all present.

2. Roll Call

Charles McClure, Board Chairman – Present
Terry Dressler, Board Vice-Chairman - Present
Claudia Chyla, Board Secretary – Present

3. Public Comment: Craig Geyer and Judith Kay presented information (and asked for Board support) regarding their seeking election from the SBCSDA as the Regular Special District Member Representative to LAFCO (Geyer), and Alternate District Representative (Kay).

4. Adoption of Agenda:

The Board adopted the agenda as presented. Motion by Mr. Dressler, Second by Ms. Chyla. Ayes: McClure, Dressler and Chyla. Motion carried.

5. Correspondence / Information for Board

Trustees – None
District Manager:

- Discussed online harassment training through SDRMA
- Announced that Mr. McClure was re-appointed for a 3 year term

6. Approve Draft Meeting Notes:

The Board approved the draft meeting notes of the November 10, 2015 regular Meeting. Motion by Mr. Dressler, Second by Ms. Chyla. Ayes: McClure, Dressler, and Chyla. Motion carried.

7. Reports - District General Manager and District Accountant:

- a. Services for November: 11 (5 Full /6 Cremation)
YTD: 91 (39 Full / 52 Cremation) 2014 YTD: 111 (61 Full / 50 Cremation)
- b. Presentation of District's Monthly Financial Statements by Carrie Troup, CPA

Action Items (The Board will discuss and may take action on the following items):

8. Old Business

- a. The District General Manager gave a progress report on the status of the service building project.

9. New Business

- a. Alex Hom, District Auditor, presented the District's FY 2014-2015 audited financial statements.
- b. Selection of Board Officers for 2016:
 - Mr. Dressler nominated Mr. McClure for Chairman, second by Ms. Chyla. Ayes: McClure, Dressler, and Chyla. Motion carried.
 - Mr. McClure nominated Mr. Dressler for Vice Chairman, second by Ms. Chyla. Ayes: McClure, Dressler, and Chyla. Motion carried.
 - Mr. Dressler nominated Ms. Chyla for Board Secretary, second by Mr. McClure. Ayes: McClure, Dressler, Chyla. Motion carried.
- c. The Board discussed and approved the following regular meeting dates for 2016: January 12, February 9, March 8, April 12, May 10, June 14, July 12, August 9, September 13, October 11, November 8, December 13. Motion by Mr. McClure, second by Ms. Chyla. Ayes: McClure, Dressler and Chyla. Motion carried.

10. Closed session

At 4:17 PM the Board recessed to closed session for a public employee performance evaluation (General Manager). At 4:31 PM closed session was adjourned and the Board reconvened to open session.

Report from closed session: The individual evaluation was completed, and will be compiled in the appropriate format and submitted to (and discussed if applicable) to the GM during the January 2016 Board meeting.

11. Items for next regular meeting agenda – Scheduled for January 12, 2016

- Board selection for Special District representative (and alternate) to LAFCO.
- Discuss fill-in positions

12. Adjournment:

The meeting was adjourned @ 4:35 p.m.

Respectfully submitted,

Rick Bower, SDA
Clerk of the Board
Goleta Cemetery District Board of Trustees