

## GOLETA CEMETERY DISTRICT

### Minutes of the Regular Meeting held December 9, 2008

A regular meeting of the Board of Trustees of the Goleta Cemetery District was held at 4:00 PM, December 9, 2008 in the regular meeting place, Goleta Cemetery District Office, 44 South San Antonio Road; Santa Barbara, California.

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Present: Craig Geyer, Board Chairman  
Charles McClure, Trustee  
Rick Bower, District Manager  
Carrie Troup, CPA, District Accountant  
Maria S. Novatt, Deputy County Counsel, District Counsel

Absent: Terry Dressler, Board Vice-Chairman

Public: Bert Bentrando, Trustee, Goleta Water District

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Note: The meeting was recorded.

Business:

**1. Welcome to all present**

**2. Roll Call**

Craig Geyer - Present  
Charles McClure – Present

**3. Public Comment: None.**

**4. Adoption of Agenda:** The agenda was adopted as presented. Motion by McClure, Second by Geyer, all ayes, motion carried.

**5. Correspondence / Information for Board**

District Manager hand-outs: Santa Barbara County Treasurer's Quarterly . newsletter, including District's funds performance for 3<sup>rd</sup> quarter.

**6. Approve Minutes of Regular Meeting:** The minutes of the regular meeting held November 11, 2008 were approved. Motion by McClure, Second by Geyer, all ayes, motion carried.

**7. Reports, District General Manager and District Accountant:**

- a. District General Manager reported on services for the month of November, 12 (7 Full / 5 Cremation) YTD: 97 (54 Full / 43 Cremation); 2007 YTD: 86 (56 Full / 30 Cremation).
- b. District General Manager reported on the status of Retaining/Screen Wall project, the credit card program, and the Personnel Policy Manual. A Draft Personnel Policy Manual will be presented to the Board during the next regular meeting.
- c. District Accountant, Carrie Troup, CPA, presented the monthly financial report.

**8. Old Business**

- a. The Board discussed the Goleta Water District easements with District Counsel. The District Manager was directed to compile, with Board input, a detailed listing of the items of concern in this regard for further discussion and review at the next regular meeting for formal submission to Counsel for legal review, advice, and action as applicable and requested.
- b. The District Manager requested that the irrigation project be placed on indefinite hold.

**9. New Business**

- a. The Board discussed a District smoking policy. The District Manager will work with Counsel to draft a Resolution detailing the District Smoking Policy for Board presentation at the January meeting.
- b. The election of Board Officers for 2009 was postponed to the January, 2009 regular meeting.

- 9. Adjournment:** Meeting was adjourned at 4: 54 PM until the next regularly scheduled meeting to be held on January 13, 2009 in the District office.

Respectfully submitted,

Rick Bower  
Clerk of the Board  
Goleta Cemetery District, Board of Trustees