



## GOLETA CEMETERY DISTRICT

### Minutes of a Regular Meeting held December 9, 2014

A Regular Meeting of the Board of Trustees of the Goleta Cemetery District was held at 4:00 PM, December 9, 2014, at the regular meeting place, Goleta Cemetery District Office, 44 South San Antonio Road; Santa Barbara, California.

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Present: Charles McClure, Board Chairman  
Terry Dressler, Board Vice-Chairman  
Claudia Chyla, Board Secretary  
Rick Bower, SDA, District General Manager  
Carrie Troup, CPA, District Accountant

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#### Business:

**1. Meeting called to order by Chairman McClure @ 4:00 pm. Welcome to all present.**

**2. Roll Call**

Charles McClure, Board Chairman – Present  
Terry Dressler, Board Vice-Chairman - Present  
Claudia Chyla, Board Secretary – (Advised by phone she would be 10 minutes late)

**3. Public Comment:** There was no public comment

**4. Adoption of Agenda:**

The Board adopted the agenda. Motion by Mr. Dressler, second by Mr. McClure, ayes: Dressler, McClure. Motion carried.

**5. Correspondence / Information for Board**

District Manager:

- a. Updated the board regarding his contact with Sequoia Development Services in reference to the Board decision in regards to a cell. tower on District property.
- b. Reported on the ethics training requirements and the Board and manager's current status regarding compliance.

**6. Approve Draft Meeting Notes:**

The Board approved the draft meeting notes of the November 12, 2014 Regular Meeting. Motion by Mr. Dressler, second by Mr. McClure. Ayes: Dressler, McClure. Motion carried.

**7. Reports - District General Manager and District Accountant:**

- a. Services for November: 7 (4 Full /3 Cremation)  
YTD: 107 (61 Full /46 Cremation); 2013 YTD: 100 (55 Full / 45 Cremation)
- b. Presentation of District's Financial Statements by Carrie Troup, CPA

**Action Items** (The Board will discuss and may take action on the following items):

**8. New Business**

- a. Selection of Board Officers for 2015 –
  1. Dressler nominated McClure for Chairman, second by Chyla. Ayes: Dressler, Chyla, McClure. Motion carried.
  2. Chyla nominated Dressler for Vice Chairman, second by McClure. Ayes: Dressler, Chyla, McClure. Motion carried.
  3. Dressler nominated Chyla for Board Secretary, second by McClure. Ayes: Dressler, Chyla, McClure. Motion carried.
- b. The Board discussed and approved the regular meeting dates for 2015; January 13, February 10, March 10, April 14, May 12, June 9, July 14, August 11, September 8, October 13, November 10, December 8. Motion by Dressler, Second by Chyla; Ayes: Dressler, Chyla, McClure. Motion carried.

**9. Old Business**

None

**10. Closed Session: General Manager Performance Evaluation.**

At 4:40 the Board went into Closed Session. Out of Closed Session and back in to open session @5:00.

Board Chairman announced he will compile the individual evaluations and present the results at the January regular meeting.

**11. Items for next regular meeting agenda – Scheduled for Jan 13, 2015**

Funding options for the unfunded post-employment health benefit liability.

**12. Adjournment:**

The meeting was adjourned @ 5:10.

Respectfully submitted,

Rick Bower, SDA  
Clerk of the Board  
Goleta Cemetery District Board of Trustees