

## GOLETA CEMETERY DISTRICT

### **Minutes of the Regular Meeting held December 11, 2007**

A regular meeting of the Board of Trustees of the Goleta Cemetery District was held at 4:00 PM, December 11, 2007 in the regular meeting place, Goleta Cemetery District Office, 44 South San Antonio Road; Santa Barbara, California.

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Present: Craig Geyer, Board Chairman  
Terry Dressler, Board Vice-Chairman  
Rick Bower, District Manager  
Carrie Troup, CPA, District Accountant

Absent: Ian Miller, Board Secretary

Public: None.

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Note: The meeting was recorded.

Business:

1. **Welcome to all present**
2. **Public Comment:** There was no public comment.
3. **Correspondence:** None.
4. **Adoption of Agenda:** The agenda was adopted with the following sequence change; item 6.b.1. (Annexation/ LAFCO) was moved to item 8.c... Motion by Dressler; Second by Geyer, all ayes, motion carried.
5. **Approve Minutes of Prior Meeting:** The minutes of the regular meeting held November 13, 2007 were approved. Motion by Dressler; Second by Geyer, all ayes, motion carried.
6. **Reports, District General Manager and District Accountant:**
  - a. Manager reported on services for the month of November and YTD.
  - b. Manager reported on current status of District capital projects and District website.
  - c. Discussion of District policy on "Claims Against the District" and "Records Retention". To be placed on next month's Agenda as a Discussion/Action Item. Manager was asked to have District counsel in attendance to discuss this issue with the Board.
  - d. District Accountant, Carrie Troup, CPA, presented the monthly financial report.
7. **Old Business**
  - a. The District Manager was directed to notify Supervisor Wolf of the term expiration of Trustee Miller, and his decision to not request reappointment.

- b. The District manager was directed to contact Counsel regarding the drafting of a licensing agreement between the District and the Coroner's Bureau allowing the Coroner to install a gate on District property.
- c. District Manager recommended that in accordance with current District regulations above-ground memorial markers still not be allowed in the sections where none currently exist, and that in sections where they currently do exist they be looked at on a case by case basis. Motion to this effect by Dressler; Second by Geyer, all ayes, motion carried.
- d. The request by the Manager made at the last regular meeting for part time "office help" in the Managers absence was withdrawn.

**8. New Business**

- a. Brief Discussion of the lack of designations of District "surplus" funds. The District Manager was directed to prepare for the Board a recommendation of desired designations.
- b. The District's "outside" counsel will remain as the law firm of Mullen & Henzell. Motion by Dressler; Second by Geyer, all ayes, motion carried. The District Manager was directed to notify the firm of the aforementioned decision.
- c. The District Manager was directed to draft and sign a letter to Ron Cortez of the County Executive Office stating the Board's position of an equal property tax apportionment factor on the tax exchange agreement involving the District's annexation project. Motion by Dressler; Second by Geyer, all ayes, motion carried.

**9. Items for next regular meeting agenda:**

- a. Update on Trustee Miller's term expiration and reappointment progress.
- b. Licensing agreement with the Coroner's Bureau.
- c. Designation of "surplus" funds.
- d. District policy on "Claims Against the District" and "Records Retention".

**10. Adjournment:** Meeting was adjourned at 4:59 PM until the next regularly scheduled meeting to be held on January 8, 2008 in the District office.

Respectfully submitted,

Rick Bower  
Clerk of the Board  
Goleta Cemetery District, Board of Trustees