



## GOLETA CEMETERY DISTRICT

### Minutes of a Regular Meeting held December 11, 2012

A Regular Meeting of the Board of Trustees of the Goleta Cemetery District was held at 4:00 PM, December 11, 2012, at the regular meeting place, Goleta Cemetery District Office, 44 South San Antonio Road; Santa Barbara, California.

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**Present:**

Terry Dressler, Board Chairman  
Charles McClure, Board Vice-Chairman  
Claudia Chyla, Board Secretary  
Rick Bower, SDA, District General Manager  
Carrie Troup, CPA, District Accountant

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**Business:**

**1. Meeting called to order by Chairman Dressler @ 4:00 pm. Welcome to all present.**

**2. Roll Call**

Terry Dressler, Board Chairman - Present  
Charles McClure, Board Vice-Chairman - Present  
Claudia Chyla, Board Secretary – Present

**3. Public Comment:**

- a. Trustee McClure advised the Board of his recent meeting with Supervisor Wolf.

**4. Adoption of Agenda:** The Board unanimously adopted the agenda.

**5. Correspondence / Information for Board**

- a. The General Manager presented a handout regarding the upcoming December dinner/meeting of the Santa Barbara Chapter of the Special District's Association.
- b. The G.M. read a Thank You letter from a family.

**6. Approve Draft Meeting Notes:**

The Board approved draft meeting notes of the November 13, 2012 regular meeting. Motion by McClure, second by Chyla, all ayes, motion carried.

**7. Reports - District General Manager and District Accountant:**

- a. Services for November: 7 (6 Full /1 Cremation)  
YTD: 101 (54 Full/47 Cremation); 2011 YTD: 98 (60 F/ 38 C)
- b. Presentation of District's Financial Statements by Carrie Troup, CPA
  - a. Monthly Financial Report
- c. The Ad-Hoc (Landscape) Committee reported on progress to date of the draft landscape plan.

**Action Items** (The Board will discuss and may take action on the following items):

**8. Old Business**

- a. The General Manager reported on the progress to date of the Building Project. The move in date has been revised to February 18<sup>th</sup>, 2013.

**9. New Business**

None

**10. Closed Session: Public Employee Performance Evaluation (Gov. Code Sec. 54957)**

The Board adjourned to closed session at 4:22. Closed session ended and the Board reconvened to open session at 4:40.

**11. Next regular meeting is scheduled for January 8, 2013.**

**Items for next agenda:**

- Project landscaping
- Project walk-thru

**12. Adjournment:**

The meeting was unanimously adjourned at 4:43 PM.

Respectfully submitted,

Rick Bower, SDA  
Clerk of the Board  
Goleta Cemetery District Board of Trustees