



GOLETA CEMETERY DISTRICT

Minutes of a Regular Meeting held December 13, 2016

A Regular Meeting of the Board of Trustees of the Goleta Cemetery District was held at 4:00 PM, December 13, 2016, at the regular meeting place, Goleta Cemetery District Office, 44 S San Antonio Road; Santa Barbara, California.

Present: Charles McClure, Board Chairman
Terry Dressler, Board Vice-Chairman
Claudia Chyla, Board Secretary
Rick Bower, SDA, District General Manager
Carrie Troup, CPA, District Accountant

Business:

1. Meeting called to order by Chairman McClure @ 4:00 pm. Welcome to all present.

2. Roll Call

Charles McClure, Board Chairman – Present
Terry Dressler, Board Vice-Chairman - Present
Claudia Chyla, Board Secretary – Present

3. Public Comment: There was no public comment.

4. Adoption of Agenda:

The Board adopted the agenda as presented. Motion by Mr. Dressler, Second by Ms. Chyla.
Ayes: McClure, Chyla, Dressler. Motion carried.

5. Correspondence / Information for Board:

The district manager reported that the draft of the unqualified, no discrepancies Audited Financial Report has been received, and will be discussed during the next board meeting.

6. Approve Draft Meeting Notes:

The Board approved the draft meeting notes of the November 8, 2016 regular meeting. Motion to approve by Mr. Dressler, Second by Ms. Chyla. Ayes: McClure, Chyla, Dressler. Motion carried.

7. Reports - District General Manager and District Accountant:

- a. Services for November: 15 (5 Full /10 Cremation)
YTD: 122 (70 Full /52 Cremation); 2015 YTD: 92 (38 Full/ 54 Cremation)
- b. Presentation of District's Monthly Financial Statements by Carrie Troup, CPA

Action Items (The Board will discuss and may take action on the following items):

8. Old Business

Mr. Pat Yocum reported on the completion of the parcel merger project.

9. New Business

- a. The general manager updated the Board on current trustee terms and required professional training.
- b. The Board appointed the following Board Officers for 2017: McClure - Chairman; Dressler - Vice-Chairman; Chyla – Secretary. Motion by Mr. Dressler, Second by Mr. McClure. Ayes: Dressler, McClure, Chyla. Motion carried.
- c. The Board set regular meeting calendar for 2017. The general manager recommends: January 10, March 14, May 9, June 13, August 8, September 12, November 14, and December 12. No regular meetings scheduled for February, April, July, October. All meetings will be held in District office and start at 4:00pm. Motion to approve by Mr. Dressler, Second by Mr. McClure. Ayes: Dressler, McClure, Chyla. Motion carried.

10. The Board recessed to close session at 4:30pm for a public employee performance Evaluation (General Manager)

The Board reconvened to open session at 4:33pm.
Report from closed session: No action taken.

11. Next regular meeting – Scheduled for January 10, 2017. Items for next meeting agenda:

- a. Update Board on inventory of plots/niches.
- b. FY 2015-2016 Audited Financial Report

12. Adjournment:

The meeting was adjourned @ 4:45 p.m.

Respectfully submitted,

Rick Bower, SDA
Clerk of the Board
Goleta Cemetery District Board of Trustees