



## GOLETA CEMETERY DISTRICT

### Minutes of the Special Meeting held August 21, 2017

A Special Meeting of the Board of Trustees of the Goleta Cemetery District was held at 1:30 PM, August 21, 2017, at the regular meeting place, Goleta Cemetery District Office, 44 South San Antonio Road; Santa Barbara, California.

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Present:

Charles McClure, Board Chairman  
Claudia Chyla, Board Secretary  
Rick Bower, SDA, District General Manager  
Hugh Twibell, Project Architect  
Dave Rundle, P.E., Stantec, Project Bid and Contract Consultant

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**Business:**

1. **Meeting called to order by Chairman McClure @ 1:30 pm. Welcome to all present.**

2. **Roll Call**

Charles McClure, Board Chairman - Present  
Claudia Chyla, Board Secretary – Present

3. **Public Comment:**

No public comment.

**Action Items** (The Board will discuss and may take action on the following items):

4. "Service Building Project" –

- a. Dave Rundle outlined to the Board the procedures and results of the public opening of bids in the District office on Thursday, August 17. Because they were the low responsible bid, he recommended the District award the contract to Schipper Construction to complete the project. Motion by McClure, second by Chyla, to award the contract for the project to Schipper Construction. All ayes. Motion carried.
- b. Motion by McClure, second by Chyla, to authorize District G.M. to sign on behalf of the District the project construction contract with Schipper Construction. All ayes. Motion carried.

5. **Adjournment**

Meeting was adjourned at 1:50 PM.

Respectfully submitted,

Rick Bower, SDA  
Clerk of the Board  
Goleta Cemetery District Board of Trustees